

**Coral Springs  
Improvement District**

**Agenda**

**December 18, 2017**



## Coral Springs Improvement District

December 11, 2017

Board of Supervisors  
Coral Springs Improvement District

Dear Board Members:

The regular meeting of the Board of Supervisors of the Coral Springs Improvement District will be held on December 18, 2017 at 4:00 p.m. at the District Offices, 10300 NW 11<sup>th</sup> Manor, Coral Springs, Florida. Following is the advance agenda for the meeting.

1. Roll Call
2. Approval of the Minutes of the November 20, 2017 Meeting
3. Audience Comments
4. Approval of Financial Statements for November 2017
5. Public Hearing to Adopt Delinquency Fees and Policy, Resolution 2018-4
6. Consideration of Estimate from Rostan for Disaster Debris Monitoring Services for Hurricane Irma Debris Removal Based on Existing Contract at an Amount not to Exceed \$435,000
7. Consideration of Estimate from Philips & Jordan for Hurricane Irma Debris Removal and Disposal Based on Existing Contract at an Amount not to Exceed \$1,801,537.50
8. Consideration of Agreement with Sunshine Water Control District for their Use of the District's Site as a Disposal/Storage area for Trees Pulled out of Canals in the 33065 and 33071 Areas of Coral Springs (Placeholder)
9. Consideration of Work Authorization #130 for WWTP Plant D Damage Assessment at a Total Cost of \$41,330
10. Presentation by Globaltech (Placeholder)
11. Consideration of Authorization of AP Engineering to Conduct Phase 2 of the Service Replacement Program under the Existing Contract (Placeholder)
12. Staff Reports
  - A. Manager – Ken Cassel
    - Discussion and Consideration of Cost Recovery Policy (Final Draft to be Provided by District Counsel)
  - B. Engineer – Rick Olson
  - C. Department Reports
    - Operations – Dan Daly
      - Utility Billing Work Orders
    - Utilities Update (David McIntosh)
    - Water – Joe Stephens (Report Included)
    - Wastewater – Tim Martin (Report Included)



## Coral Springs Improvement District

- Stormwater – Shawn Frankenhauser (Report Included)
  - Field – Curt Dwiggin (Report Included)
  - Human Resources – Jan Zilmer
  - Motion to Accept Department Reports
- D. Attorney
- Discussion of CRC Proposal 69
13. Supervisors' Requests
14. Adjournment

Any supporting documents not included in the agenda package will be distributed at the meeting. If you have any questions prior to the meeting, please contact me.

Sincerely,

*Kenneth Cassel*

Kenneth Cassel/sd  
District Manager

cc: Stephen Bloom  
Seth Behn  
Dan Daly  
David McIntosh  
Curt Dwiggin

Shawn Frankenhauser  
Terry Lewis  
Jamie Barreto  
Diane Rottner  
Rick Olson

Kay Holmes  
Beverley Servé  
Joe Stephens  
Jan Zilmer  
Tim Martin

# MINUTES

**MINUTES OF MEETING  
CORAL SPRINGS IMPROVEMENT DISTRICT**

A regular meeting of the Board of Supervisors of the Coral Springs Improvement District was held on Monday, November 20, 2017 at 4:00 p.m. at the District Office, 10300 NW 11<sup>th</sup> Manor, Coral Springs, Florida.

Present and constituting a quorum were:

Martin Shank	President
Duane Holland	Vice President
Nick St. Cavish	Secretary

Also present were:

Kenneth Cassel	District Manager
Terry Lewis	District Counsel
Dan Daly	Director of Operations
Jan Zilmer	Human Resources
David McIntosh	Director of Utilities
Marta Rubio	Accounting
Rick Olson	District Engineer
Joe Stephens	Water Department
Curt Dwiggin	Field Superintendent
Tim Martin	Wastewater Department
Afzal Hosein	Drainage Department
James Maguire	SWCD
Joe Morera	SWCD
Vita Quinn	Stantec
Peter Napoli	Stantec
John Reinhart	LMK
Mark Gulyas	LMK

*The following is a summary of the minutes and actions taken during the November 20, 2017 CSID Board of Supervisors Meeting.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Cassel called the meeting to order and called the roll.

**SECOND ORDER OF BUSINESS**

**Approval of the Minutes of the October 16, 2017 Meeting**

Each Board member received a copy of the minutes of the October 16, 2017 meeting and Dr. Shank requested any corrections, additions or deletions.

Once change was made and will be reflected in the amended copy of the minutes.

Unapproved Minutes

On MOTION by Mr. Holland seconded by Mr. St. Cavish with all in favor the minutes of the October 16, 2017 meeting were approved as amended.

**THIRD ORDER OF BUSINESS**

**Audience Comments**

There being none, the next item followed.

**FOURTH ORDER OF BUSINESS**

**Approval of Financial Statements for October 2017**

Ms. Rubio reviewed the financial statements.

On MOTION by Mr. St. Cavish seconded by Mr. Holland with all in favor the financials were approved.

**FIFTH ORDER OF BUSINESS**

**Budget Amendments**

**A. Resolution 2018-1, Amending the General Fund Budget**

On MOTION by Mr. St. Cavish seconded by Mr. Holland with all in favor Resolution 2018-1, amending the general fund budget, was adopted.

**B. Resolution 2018-2, Amending the Water and Sewer Budget**

On MOTION by Mr. St. Cavish seconded by Mr. Holland with all in favor Resolution 2018-2, amending the water and sewer fund budget, was adopted.

**SIXTH ORDER OF BUSINESS**

**Presentation of West Outfall Canal Construction Project – James Maguire**

Mr. Maguire provided a PowerPoint presentation on Sunshine Water Control District’s West Outfall Construction Project. A copy of the presentation is attached hereto and made part of the public record. SWCD is requesting leniency from CSID for the residents affected as they will need to water their lawns from November of 2018 to May of 2019.

Mr. Daly indicated the Board will discuss this separately.

Mr. Morera addressed the Board and stated there may be pushback from affected residents.

**SEVENTH ORDER OF BUSINESS**

**Presentation on General Fund Methodology (Placeholder)**

Ms. Quinn met with Mr. Daly and Mr. Cassel today to review the preliminary results. She provided the Board with a presentation, a copy of which is attached hereto and made a part of the public record.

Discussion ensued and there was consensus to go with EBU if the data is obtained. If not, the tier approach will be used.

**TENTH ORDER OF BUSINESS**

**LMK Pipe Renewal and Consideration of Contract to Repair Lift Station #2**

Mr. Gulyas provided the Board with a presentation on the lift station project, a copy of which is attached hereto and made part of the public record.

The Board reviewed proposals #1 and #2.

On MOTION by Mr. St. Cavish seconded by Mr. Holland with all in favor Proposals #1 and #2 from LMK to repair lift station #2 for a total cost of \$931,215.60 was approved.

**EIGHTH ORDER OF BUSINESS**

**Review and Discussion of Dock Policy (Tabled Item)**

Mr. Lewis distributed and reviewed the revised Dock Policy, which incorporates previously discussed changes. A copy of the revised Dock Policy draft is attached hereto and made a part of the public record.

- Mr. St. Cavish stated the policy does not include the actions the District will take if someone does not apply for an encroachment agreement. Mr. Lewis noted the District can go to Circuit Court and sue the property owner, seeking injunctive relief.
- Mr. Lewis will insert verbiage regarding injunctive relief.

On MOTION by Mr. Holland seconded by Mr. St. Cavish with all in favor the Dock Policy was approved with the additional language regarding injunctive relief.

**NINTH ORDER OF BUSINESS**

**Discussion on Delinquency Fees and Policy**

The Board discussed delinquency fees and there was consensus to apply a \$25 delinquency fee per month for any accounts past due at the time of the next billing cycle. A public hearing to formally adopt the fee will be advertised for the December 18, 2017 meeting.

**ELEVENTH ORDER OF BUSINESS**

**Consideration of Proposal from Florida Technical Consultants to Provide GIS Asset Management Training and Support Services in the Amount of \$24,550**

Mr. Dwiggins reviewed the proposal from FTC, which piggybacks off of a contract with the Town of Jupiter Island.

On MOTION by Mr. Holland seconded by Mr. St. Cavish with all in favor the proposal from Florida Technical Consultants was approved at a total cost of \$24,550.

**TWELFTH ORDER OF BUSINESS**

**Resolution 2018-3, Approving Swimming Pool Fill or Refill Policy for Commercial and Multifamily Properties**

Mr. Daly reviewed the pool fill/refill credit policy for commercial and multifamily properties as indicated on Resolution 2018-3.

- The credit will be calculated based on the size/gallons needed to fill the pool.
- It will be a sewer credit calculated at the first pricing tier rate provided the pool is filled from a meter that is levied both water and sewer rates.
- The credit is available once a year, measured from the date an initial credit is granted.

On MOTION by Mr. St. Cavish seconded by Mr. Holland with all in favor Resolution 2018-3, approving swimming pool fill or refill policy for commercial and multifamily properties, was adopted.

**THIRTEENTH ORDER OF BUSINESS**

**Consideration of Change Order #1 to Lift Station 33 Contract with Trio for a Total Decrease of \$20,251.11**

On MOTION by Mr. Holland seconded by Mr. St. Cavish with all in favor Change Order #1 to Lift Station 33 contract with Trio was approved for a total decrease of \$20,251.11.

**FOURTEENTH ORDER OF BUSINESS**

**Staff Reports**

**A. Manager – Ken Cassel**

Mr. Cassel reported the following:

- They are working on closing out the permit for Fire Station #95. There are a few special conditions they need to meeting: installing a gate in the back fence and installing a fence in the front. The gate may not be necessary; however, the fence preventing public access is necessary.
- Our Lady of Health is working on an easement issue. They have been notified removal of the tree, which fell into the canal area, is their responsibility.

**B. Engineer – Rick Olson**

Mr. Olson reviewed the project status report, a copy of which is attached hereto and made a part of the public record.



**C. Department Reports**

- **Operations – Dan Daly**
  - **Utility Billing Work Orders**

The above item is for informational purposes only.

- **Utilities Update (David McIntosh)**

Mr. McIntosh stated they are still working with FEMA on the disaster debris removal from the canals. A formal exploratory call will take place tomorrow morning. A site visit will be set after this discussion to examine the destruction. If everything is approved, funds will be available within two months.

As part of the forms they sent, they ask about the potential for mitigation. Quotes are being obtained to remove all trees from rights-of-ways as part of mitigation.

- **Water – Joe Stephens (Report Included)**

A copy of the report was included in the agenda package and is attached hereto as part of the public record. Mr. Stephens also reported he reviewed the terms of the contract for the State Fluoride Grant with Ms. Rubio and Mr. McIntosh. He sent questions on the contract to the State today.

- **Wastewater – Tim Martin (Report Included)**

A copy of the report was included in the agenda package and is attached hereto as part of the public record.

- **Stormwater – Afzal Hosein (Report Included)**

A copy of the report was included in the agenda package and is attached hereto as part of the public record.

- **Field – Curt Dwiggin (Report Included)**

A copy of the report was included in the agenda package and is attached hereto as part of the public record.

- **Human Resources – Jan Zilmer**

Mr. Zilmer reported he received a total of 38 surveys. Currently he can only see comments online. Ratings are not available yet on the questions.

• **Motion to Accept Department Reports**

On MOTION by Mr. Holland seconded by Mr. St. Cavish with all in favor the department reports were approved.

**D. Attorney**

Mr. Lewis discussed costs associated with legislation work. Lewis, Longman, Walker is offering a fee agreement changing the legislative service fee from hourly billing to a flat monthly fee of \$6,500. There was no objection from the Board.

**FIFTEENTH ORDER OF BUSINESS**

**Supervisors' Requests**

Dr. Shank wished everyone a Happy Thanksgiving.

**SIXTEENTH ORDER OF BUSINESS**

**Adjournment**

There being no further business,

On MOTION by Mr. St. Cavish seconded by Mr. Holland with all in favor the meeting was adjourned.

\_\_\_\_\_  
Kenneth Cassel  
Assistant Secretary

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Martin Shank  
President

# **FINANCIALS**

# **Coral Springs Improvement District**

**Financial Reporting  
for  
NOVEMBER 2017**

**DECEMBER 18, 2017  
Board of Supervisors Meeting**

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**Coral Springs Improvement District**  
**Balance Sheet**  
**All Fund Types and Account Groups**

NOVEMBER 30, 2017

Description	General Fund	Water & Sewer Fund	General Fixed Assets	Totals
<b>ASSETS</b>				
Cash & Cash Equivalents:				
Checking Accounts	\$ 2,542,769	10,328,361	\$ -	\$ 12,871,130
Cash on Hand	-	500	-	500
Money Market Accounts	2,107,666	7,182,369	-	9,290,035
Investments	1,005,222	2,010,445	-	3,015,667
Certificates of Deposit	-	257,486	-	257,486
Restricted Cash	-	-	-	-
Restricted Investments	-	5,438,877	-	5,438,877
Accounts Receivable	-	590,736	-	590,736
Unbilled Utility Revenues Receivable	-	678,600	-	678,600
Accrued Interest Receivable	-	7,773	-	7,773
Due from Other Funds	-	19,364	-	19,364
Prepaid Expenses	11,797	165,287	-	177,084
Bond Costs-2016 Series	-	-	-	-
Deferred Outflow-2007 Series	-	1,715,296	-	1,715,296
Land	-	361,739	553,200	914,939
Easements	-	394,998	-	394,998
Meters in Field (Net)	-	1,247,165	-	1,247,165
Machinery & Equipment (Net)	-	302,497	82,138	384,635
Imp. Other than Bldgs (Net)	-	53,158,394	12,890,274	66,048,668
Buildings (Net)	-	167,407	-	167,407
Construction in Progress	-	722,754	-	722,754
<b>Total Assets</b>	<b>\$ 5,667,454</b>	<b>\$ 84,750,048</b>	<b>\$ 13,525,612</b>	<b>\$ 103,943,114</b>

**Coral Springs Improvement District**  
**Balance Sheet**  
All Fund Types and Account Groups

**NOVEMBER 30, 2017**

Description	General Fund	Water & Sewer Fund	General Fixed Assets	Totals
<b><u>LIABILITIES</u></b>				
Accounts Payable	\$ 29,168	\$ 104,221	\$ -	\$ 133,389
Contracts Payable	-	-	-	-
Retainage Payable	-	-	-	-
Accrued Int Payable-2016 Series	-	636,764	-	636,764
Accrued R & R Reserve	-	-	-	-
Accrued Wages Payable	13,511	103,243	-	116,754
Accrued Vac/Sick Time Payable	-	246,297	-	246,297
Pension Payable	-	-	-	-
Utility Tax Payable	-	48,133	-	48,133
Payroll Taxes Payable	-	-	-	-
Deposits	17,500	560,940	-	578,440
Deferred Revenues	-	2,575	-	2,575
Due to Other Funds	19,364	-	-	19,364
Net OPEB Obligation	-	255,067	-	255,067
Bonds Payable-2016 Series	-	41,755,000	-	41,755,000
<b>Total Liabilities</b>	<b>\$ 79,543</b>	<b>\$ 43,712,240</b>	<b>\$ -</b>	<b>\$ 43,791,783</b>
<b><u>FUND BALANCE / NET POSITION</u></b>				
Fund Balance:				
Unspendable	11,797	-	-	11,797
Assigned	4,000,000	-	-	4,000,000
Unassigned	-	-	-	-
Unassigned	1,576,114	-	-	1,576,114
Net Position	-	41,037,808	-	41,037,808
Investment in GFA	-	-	13,525,612	13,525,612
<b>Total Fund Balance / Net Assets</b>	<b>\$ 5,587,911</b>	<b>\$ 41,037,808</b>	<b>\$ 13,525,612</b>	<b>\$ 60,151,331</b>
<b>Total Liabilities &amp; Fund Balance / Net Assets</b>	<b>\$ 5,667,454</b>	<b>\$ 84,750,048</b>	<b>\$ 13,525,612</b>	<b>\$ 103,943,114</b>

**Coral Springs Improvement District**  
**General Fund**  
**Statement of Revenues, Expenditures and Change in Fund Balance**

For the Period Ending November 30, 2017

	Adopted Budget FYE 2018	Prorated Budget Thru 11/30/2017	Actual 2 Months Ending 11/30/2017	Variance Favorable (Unfavorable)
<b>REVENUES:</b>				
Assessments (Net)	\$ 1,781,819	\$ 334,243	\$ 334,243	\$ -
Permit Review Fees	1,000	200	200	-
Interest Income	12,000	2,000	4,477	2,477
Shared Personnel Revenue	32,909	5,485	5,485	-
Miscellaneous Revenue	-	-	-	-
Carry Forward Assigned Funds	187,850	-	-	-
<b>Total Revenues</b>	<b>\$ 2,015,578</b>	<b>\$ 341,928</b>	<b>\$ 344,405</b>	<b>\$ 2,477</b>

**EXPENDITURES:**

**Administrative**

Supervisor Fees	\$ 7,200	\$ 1,200	\$ 1,200	\$ -
Salaries/Wages	145,441	27,969	27,655	314
Special Pay	266	-	-	-
FICA Taxes	11,678	2,246	2,207	39
Pension Expense	15,999	3,077	3,320	(243)
Health Insurance	56,377	9,396	8,340	1,056
Workers Comp. Ins.	410	68	87	(19)
Engineering Fees	30,000	5,000	6,166	(1,166)
Attorney Fees	36,000	2,533	2,533	-
Special Consulting Services	56,887	24,571	24,571	-
Annual Audit	7,850	5,400	5,400	-
Actuarial Computation-OPEB	435	73	-	73
Management Fees	55,644	9,274	9,274	-
Telephone Expense	3,175	529	529	-
Postage	636	106	106	-
Printing & Binding	1,200	200	200	-
Building Rent	12,000	2,000	2,000	-
Insurance	1,123	187	184	3
Legal Advertising	2,000	333	-	333
Contingencies/Other Current Charges	-	-	-	-
Computer/Technology Expense	29,400	4,900	2,500	2,400
Digital Record Management	1,000	167	94	73
Office Supplies	7,125	1,188	1,514	(326)
Dues, Subscriptions	8,300	-	-	-
Promotional Expenses	4,800	-	-	-
Capital Outlay	-	-	-	-
<b>Total Administrative</b>	<b>\$ 494,946</b>	<b>\$ 100,417</b>	<b>\$ 97,880</b>	<b>\$ 2,537</b>

**Coral Springs Improvement District**  
**General Fund**  
**Statement of Revenues, Expenditures and Change in Fund Balance**

For the Period Ending November 30, 2017

	Adopted Budget FYE 2018	Prorated Budget Thru 11/30/2017	Actual 2 Months Ending 11/30/2017	Variance Favorable (Unfavorable)
<b>Field Operations</b>				
Salaries and Wages	\$ 257,579	\$ 49,534	\$ 50,199	\$ (665)
Special Pay	813	-	-	-
FICA Taxes	19,704	3,789	3,781	8
Pension Expense	28,334	5,449	6,032	(583)
Health Insurance	81,220	13,537	13,706	(169)
Worker's Comp. Insurance	14,270	2,378	3,050	(672)
Water Quality Testing	2,400	400	600	(200)
Communications-Radios/Cellphones	1,272	212	344	(132)
Electric Expense	1,411	235	190	45
Rentals & Leases	-	-	-	-
Insurance	13,372	2,229	2,175	54
R & M - General	53,410	4,518	4,518	-
R & M - Culvert Inspection & Cleaning	69,500	-	-	-
R & M - Canal Dredging & Maintenance	-	-	-	-
R & M - Vegetation Management	15,000	-	-	-
Operating Supplies - General	1,025	344	344	-
Operating Supplies - Chemicals	113,346	9,446	9,446	-
Operating Supplies - Uniforms	1,760	147	105	42
Operating Supplies - Motor Fuels	54,694	4,558	488	4,070
Dues, Licenses	3,672	544	544	-
Capital Outlay-Equipment	47,850	-	-	-
Capital Improvements	140,000	-	-	-
<b>Total Field</b>	<b>\$ 920,632</b>	<b>\$ 97,320</b>	<b>\$ 95,522</b>	<b>\$ 1,798</b>
<b>Total Expenditures</b>	<b>\$ 1,415,578</b>	<b>\$ 197,737</b>	<b>\$ 193,402</b>	<b>\$ 4,335</b>
<b>Reserves:</b>				
Reserved for 1st Qtr Operating	350,000	58,333	-	58,333
Reserved for Projects & Emergencies	250,000	41,667	-	41,667
<b>Total Reserves</b>	<b>\$ 600,000</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ 100,000</b>
<b>Total Expenditures &amp; Reserves</b>	<b>\$ 2,015,578</b>	<b>\$ 297,737</b>	<b>\$ 193,402</b>	<b>\$ 104,335</b>
<b>Excess Revenues Over (Under) Expenditures &amp; Reserves</b>	<b>\$ -</b>	<b>\$ 44,191</b>	<b>\$ 151,003</b>	<b>\$ 106,812</b>
<b>Fund Balance Beginning</b>				<b>\$ 5,436,908</b>
<b>Fund Balance Ending</b>				<b>\$ 5,587,911</b>



**Coral Springs Improvement District**  
**Water and Sewer Fund**  
**Statement of Revenues, Expenses and Change in Net Assets**

For the Period Ending November 30, 2017

	Adopted Budget FYE 2018	Prorated Budget Thru 11/30/2017	Actual 2 Months Ending 11/30/2017	Variance Favorable (Unfavorable)
<b>REVENUES:</b>				
Water Revenue	\$ 6,467,008	1,077,835	\$ 1,021,005	\$ (56,830)
Sewer Revenue	5,852,977	975,496	943,657	(31,839)
Standby Revenue	3,120	520	540	20
Processing Fees	12,000	2,000	2,820	820
Lien Information Fees	9,000	1,500	3,500	2,000
Delinquent Fees	45,000	7,500	9,360	1,860
Contract Utility Billing Services	56,782	9,464	9,464	-
Contract HR & Payroll Services	12,526	2,088	2,088	-
Facility Connection Fees	-	-	14,080	14,080
Meter Fees	-	-	-	-
Line Connection Fees	-	-	37,350	37,350
Interest Income-Restricted	-	-	8,914	8,914
Interest Income-Operations	30,000	5,000	13,412	8,412
Rent Revenue	61,810	10,302	15,452	5,150
Technology Sharing Revenue	15,000	2,500	2,500	-
Misc. Revenues	12,000	2,000	1,209	(791)
Renewal & Replacement	248,000	-	-	-
Carryforward Prior Yr Fund Balance	6,702,033	-	-	-
<b>Total Revenues</b>	<b>\$ 19,527,256</b>	<b>\$ 2,096,205</b>	<b>\$ 2,085,351</b>	<b>\$ (10,854)</b>

**Coral Springs Improvement District**  
**Water and Sewer Fund**  
**Statement of Revenues, Expenses and Change in Net Assets**

For the Period Ending November 30, 2017

	Adopted Budget FYE 2018	Prorated Budget Thru 11/30/2017	Actual 2 Months Ending 11/30/2017	Variance Favorable (Unfavorable)
<b>EXPENSES:</b>				
<b>Administrative</b>				
Salaries/Wages/Overtime	\$ 950,246	\$ 182,740	\$ 186,738	\$ (3,998)
Special Pay	2,311	-	-	-
FICA Taxes	72,693	13,979	14,203	(224)
Pension Expense	114,030	21,929	22,208	(279)
Health Insurance	184,003	30,667	29,767	900
Workers Comp. Insurance	2,564	427	424	3
Unemployment Comp	1,000	167	-	167
Engineering Fees	24,000	2,000	5,161	(3,161)
Trustee Fees/ Other Debt Exp.	14,211	9,159	9,159	-
Attorney Fees	12,000	1,000	418	582
Special Council Services	59,750	9,958	1,376	8,582
Travel & Per Diem	4,500	750	-	750
Annual Audit	11,850	8,100	8,100	-
Actuarial Computation-OPEB	3,315	553	-	553
Management Fees	83,469	13,912	13,912	-
Telephone	11,640	1,940	1,811	129
Postage	36,800	6,133	4,697	1,436
Printing & Binding	21,160	3,527	2,621	906
Electric	11,881	1,980	1,901	79
Rentals and Leases	2,850	475	347	128
Insurance	14,007	2,335	2,359	(24)
Repair and Maintenance	34,710	1,232	1,232	-
Legal Advertising	3,000	500	586	(86)
Other Current Charges	27,060	4,510	3,446	1,064
Credit Card Merchant Fees	63,600	10,600	10,570	30
Computer/Technology Expense	74,640	7,464	6,913	551
Digital Record Management	-	-	-	-
Toilet Rebate	14,850	2,475	990	1,485
Office Supplies	6,000	1,000	284	716
Dues, Memberships, Etc	11,500	171	171	-
Promotional Expenses	16,170	4,516	4,516	-
Capital Outlay	50,000	-	-	-
<b>Total Administrative</b>	<b>\$ 1,939,810</b>	<b>\$ 344,199</b>	<b>\$ 333,910</b>	<b>\$ 10,289</b>

**Coral Springs Improvement District**  
**Water and Sewer Fund**  
**Statement of Revenues, Expenses and Change in Net Assets**

For the Period Ending November 30, 2017

	Adopted Budget FYE 2018	Prorated Budget Thru 11/30/2017	Actual 2 Months Ending 11/30/2017	Variance Favorable (Unfavorable)
<b><u>Plant Operations</u></b>				
Salaries and Wages	\$ 1,625,499	\$ 312,596	\$ 261,537	\$ 51,059
Special Pay	2,865	-	-	-
FICA Taxes	124,352	23,914	19,961	3,953
Pension Expense	192,414	37,003	30,357	6,646
Health Insurance	307,878	51,313	47,248	4,065
Worker's Comp. Insurance	56,731	9,455	18,190	(8,735)
Water Quality Testing	74,066	6,172	1,741	4,431
Telephone	8,592	1,432	1,329	103
Electric Expense	669,233	111,539	112,586	(1,047)
Rentals & Leases	13,400	795	795	-
Insurance	153,710	25,618	25,703	(85)
Repair & Maint-General	873,007	57,650	57,650	-
Repair & Maint-Filters for Water Plant	41,300	-	-	-
Sludge Management-Sewer	189,124	15,760	5,837	9,923
Advertisement (Employment)	6,000	1,000	-	1,000
Office Supplies	2,265	378	144	234
Operating Supplies-General	54,175	2,108	2,108	-
Operating Supplies-Chemicals	421,102	70,184	38,477	31,707
Operating Supplies-Uniforms	8,065	1,344	844	500
Operating Supplies-Motor Fuels	144,504	2,765	2,765	-
Dues, Licenses, Etc.-Other	38,319	600	600	-
Capital Outlay	3,232,934	177,710	177,710	-
Renewal & Replacement Expense	248,000	22,696	22,696	-
<b>Total Plant Operations</b>	<b>\$ 8,487,535</b>	<b>\$ 932,032</b>	<b>\$ 828,278</b>	<b>\$ 103,754</b>

**Coral Springs Improvement District**  
**Water and Sewer Fund**  
**Statement of Revenues, Expenses and Change in Net Assets**

For the Period Ending November 30, 2017

	Adopted Budget FYE 2018	Prorated Budget Thru 11/30/2017	Actual 2 Months Ending 11/30/2017	Variance Favorable (Unfavorable)
<b>Field Operations</b>				
Salaries/ Wages/Overtime	\$ 719,367	\$ 138,340	\$ 127,464	\$ 10,876
Special Pay	1,405	-	-	-
FICA Taxes	55,034	10,583	9,645	938
Pension Expense	86,321	16,600	14,917	1,683
Health Insurance	190,622	31,770	29,145	2,625
Worker's Comp. Insurance	33,522	5,587	10,751	(5,164)
Water Quality Testing	1,000	167	-	167
Naturescape Irrigation Serv	4,679	780	-	780
Telephone	10,800	1,800	1,794	6
Electric	105,259	17,543	17,492	51
Rent Expense	13,500	2,250	1,859	391
Rent Expense-SCADA	56,040	9,340	9,340	-
Insurance	20,016	3,336	3,427	(91)
Repair and Maintanace	305,830	79,650	79,650	-
Meters-Replacement Program	8,031	1,339	3,684	(2,345)
Meters-New Connections	4,632	772	-	772
Meters-Supplies	6,708	1,118	-	1,118
Advertising Employment	440	73	920	(847)
Office Supplies	1,680	280	175	105
Operating Supplies-General	98,795	16,466	6,760	9,706
Operating Supplies-Uniforms	5,810	968	555	413
Operating Supplies-Motor Fuels	23,504	6,174	6,174	-
Dues, Licenses, Etc	12,536	2,900	2,900	-
Capital Outlay	3,233,999	90,817	90,817	-
Renewal & Replacement	-	-	-	-
<b>Total Field Operations</b>	<b>\$ 4,999,530</b>	<b>\$ 438,653</b>	<b>\$ 417,469</b>	<b>\$ 21,184</b>
<b>Total Operating Expenses</b>	<b>\$ 15,426,875</b>	<b>\$ 1,714,884</b>	<b>\$ 1,579,657</b>	<b>\$ 135,227</b>
<b>Reserves:</b>				
Required Reserve for R & R	-	-	-	-
Reserve for Future Debt Service Obligations	1,000,000	166,667	166,667	-
<b>Total Operating Exp &amp; Reserve</b>	<b>\$ 16,426,875</b>	<b>\$ 1,881,551</b>	<b>\$ 1,746,324</b>	<b>\$ 135,227</b>
<b>Available for Debt Service</b>	<b>\$ 3,100,381</b>	<b>\$ 214,654</b>	<b>\$ 339,027</b>	<b>\$ 124,373</b>
<b>Debt Service</b>				
<b>Principal</b>				
2016 Series	1,545,000	257,500	257,500	-
<b>Interest</b>				
2016 Series	1,273,528	212,255	212,255	-
<b>Total Debt Service</b>	<b>\$ 2,818,528</b>	<b>\$ 469,755</b>	<b>\$ 469,755</b>	<b>\$ -</b>
<b>Excess Revenues (Expenses)</b>	<b>281,853</b>	<b>(255,101)</b>	<b>(130,728)</b>	<b>124,373</b>
<b>Net Assets Beginning</b>				<b>\$ 41,168,536</b>
<b>Net Assets Ending</b>				<b>\$ 41,037,808</b>

**Coral Springs Improvement District  
Water and Sewer Fund  
Statement of Revenues, Expenses and Change in Net Assets**

For the Period Ending November 30, 2017

	Adopted Budget FYE 2018	Prorated Budget Thru 11/30/2017	Actual 2 Months Ending 11/30/2017	Variance Favorable (Unfavorable)
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<b>Summary of Operations and Debt Service Coverage</b>				
Revenues			<u>\$ 2,085,351</u>	
Operating Expenditures:				
Operating Expenditures-Admin			333,910	
Operating Expenditures-Plant			828,278	
Operating Expenditures-Field			<u>417,469</u>	
Total Operating Expenditures			<u>\$ 1,579,657</u>	
Required Reserve for R&R			-	
Total Operating Exp & Reserves			<u>\$ 1,579,657</u>	
Available for Debt Service			\$ 505,694	<b>Debt Service Coverage</b>
Less: Debt Service			<u>469,755</u>	1.08
Excess Revenues (Exp)			<u>\$ 35,939</u>	

**CORAL SPRINGS IMPROVEMENT DISTRICT  
ASSESSMENT COLLECTIONS FOR FYE 2018**

November 30, 2017

Date	Assessments Collected (net of all Commissions & Fees)
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10/31/2017  
11/21/2017

\$ -  
334,243

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<b>Totals</b>	<b>\$ 334,243</b>
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# Coral Springs Improvement District

Check Registers  
NOVEMBER 2017

<u>Fund</u>	<u>Check Date</u>	<u>Check No.</u>	<u>Amount</u>
General Fund	11/01/2017 thru 11/30/2017	#4462 - #4475	\$ 83,048.44
<b>Total</b>			<b>\$ 83,048.44</b>

Water and Sewer	11/01/2017 thru 11/30/2017	#24051 - #24239	\$ 937,310.54
<b>Total</b>			<b>\$ 937,310.54</b>

\*\*\* CHECK DATES 11/01/2017 - 11/30/2017 \*\*\*  
 CSID - GENERAL FUND  
 BANK G CHKING GENERAL FUND

CHECK DATE	VEND#	INVOICE DATE	EXPENSED TO NUMBER YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
11/13/17	01147		GEN'L ENGINEER 10/2017	BARRETO, JAIME			250.00	004462
11/13/17	01151		PARK PROPERTY 10/2017	BECKER & POLIAKOFF			12,493.41	004463
11/13/17	00233		UNIT=004 TIRE TRAILER	CYPRESS MOBIL			172.00	004464
11/13/17	00023		12000 SW 1ST ST PS 2 121 NW 93RD TER PS 1	FLORIDA POWER & LIGHT CO.			90.19	004465
11/13/17	00104		MEETING FEE 10/17 MEETING FEE 10/17	HANKS, GLEN			.00	004466
11/13/17	00261		CLEAN UP-DRV CLEAN UP-DRV	IPOWER TECHNOLOGIES, INC.			93.75	004467
11/13/17	00099		AUDIT FY 2018	KEEFE, MCCULLOUGH & CO., LLP			1,400.00	004468
11/13/17	00148		GLOVES COVERALLS	RITZ SAFETY EQUIPMENT, LLC			344.02	004469
11/13/17	00284		SUNSHINE 50% PINETREE 25% CSID-GF 25%	WASTE PRO-POMPANO			1,401.11	004470
11/28/17	99999		VOID CHECK	*****INVALID VENDOR NUMBER*****			.00	004471
11/28/17	00051		UNIFORM RENTAL 10/17 GASOLINE 10/17 GASOLINE-DIESEL 10/17 NEXTEL 10/17 SAM'S CLUB-FIELD SUP10/17 ANALITICA CONSULTING10/17 MUNICIPAL SAFETY SERVICES OFFICE DEPOT-OFFICE SUPP AMEX-FSA ANNUAL MEMBERSHI AMEX-T.G.GIFT CARDS TELEPHONE 11/17 POSTAGE 11/17 PRINT & BINDING 11/17 RENT 11/17 TECHNOLOGY SHARING 11/17 OFFICE SUPPLIES 11/17 HEALTH INSURANCE-ADMIN HEALTH INSURANCE-FIELD SUMMIT-WC INS-ADMIN SUMMIT-WC INS-FIELD	CORAL SPRINGS IMPROVEMENT DIST WS			17,422.05	004472
11/28/17	00080		AMT DUE WS 11/27/2017	CORAL SPRINGS IMPROVEMENT DIST WS			34,442.71	004473
11/28/17	00257		GEN'L ENGINE-OUR LADY HLT MISC LEGAL FEES 10/2017	GLEN HANKS CONSULTING ENGINEERS			568.75	004474
11/28/17	00248		LEGAL SERVICES 10/2017					

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\*\*\* CHECK DATES 11/01/2017 - 11/30/2017 \*\*\*

CSID - GENERAL FUND  
BANK G CHKING GENERAL FUND

CHECK DATE	VEND#	INVOICE DATE	NUMBER	YRMO	FND	DPT	ACCT#	SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
									LEGISLATION/LEGAL 10/17			14,370.45	004475
									LEWIS, LONGMAN & WALKER, P.A.				
									TOTAL FOR BANK G			83,048.44	
									TOTAL FOR REGISTER			83,048.44	

CHECK DATE	VEND#	INVOICE DATE	EXPENSED TO NUMBER YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
11/01/17	01494			WC INS-GF ADM 11/2017 WC INS-GF FIELD 11/2017 WC-INS-WS ADM 11/2017 WC-INS-WS WTR 11/2017 WC-INS-WS WW 11/2017 WC-INS-WS MAINT 11/2017 WC-INS-WS FIELD 11/2017	SUMMIT		11,290.31	024051
11/06/17	88888		400010509 HP FL I LLC	HP FL I LLC % PATHLIGHT PROP		100.00	024052	
11/06/17	88888		400024903 ROBINSON MARK	LENORE/MARK ROBINSON		482.97	024053	
11/06/17	88888		100764010 THR FLORIDA	THR FLORIDA		100.00	024054	
11/06/17	88888		810146811 CIRMINIELLO CRY	CRYSTAL CIRMINIELLO		56.47	024055	
11/06/17	88888		510593303 PORTER KYLE	KYLE PORTER		61.93	024056	
11/06/17	88888		011669407 ABCUG ROBERT	ROBERT ABCUG		176.93	024057	
11/06/17	88888		420094605 CALDWELL MICHAEL	MICHAEL CALDWELL		33.05	024058	
11/06/17	88888		620196209 *GRATA PAMELA	*PAMELA GRATA		176.93	024059	
11/06/17	88888		730042211 EAGLE RIVER HOM	EAGLE RIVER HOMES		61.93	024060	
11/06/17	88888		730048008 PAQUET BRUCE/EL	BRUCE/ELIZABETH PAQUET		50.59	024061	
11/06/17	88888		830074507 DIXON AUDREY A	AUDREY A DIXON		168.77	024062	
11/06/17	88888		730092413 *PORTER SHELLY	*SHELLY PORTER		54.28	024063	
11/06/17	88888		830096706 V21 HOMES LLC	V21 HOMES LLC		176.92	024064	
11/06/17	88888		030404308 NAVE PROPERTY I	NAVE PROPERTY INVESTMENTS LLC		61.93	024065	
11/06/17	88888		530838803 FERREIRA ALFRED	ALFREDO/BARBARA FERREIRA		1.84	024066	
11/06/17	88888		840072912 *QUILLEON JOHN	*JOHN QUILLEON		17.17	024067	
11/06/17	88888		840124509 BERMAN THEODORE	THEODORE BERMAN		163.77	024068	
11/06/17	88888		740156711 HIP REALTY LLC	HIP REALTY LLC		271.12	024069	
11/06/17	88888		040564316 DAWSON/DIBIASO	BREANNA DAWSON/JOHN DIBIASO		53.63	024070	
11/06/17	88888		040601511 BANK OF NEW YOR	BANK OF NEW YORK MELLON		112.34	024071	
11/06/17	88888		040633811 CITY FIRST MORT	CITY FIRST MORTGAGE		300.00	024072	
11/06/17	88888		040666908 *AMEN MICHELLE	*MICHELLE AMEN		61.93	024073	
11/06/17	88888		140722503 MARTINEZ JOSE	JOSE MARTINEZ		163.93	024074	

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CHECK DATE	VEND#	INVOICE DATE	EXPENSED TO NUMBER YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
11/06/17	88888		450135616 BROWN RUTH	RUTH BROWN			100.00	024075
11/06/17	88888		350255305 DON AND KEITH P	DON AND KEITH PROP LLC			31.18	024076
11/06/17	88888		050376102 ROSENTHAL EILEE	EILEEN ROSENTHAL			88.20	024077
11/06/17	88888		050406504 *DIEGIDIO LAL	*LAL DIEGIDIO			23.86	024078
11/06/17	88888		050420612 *FALCON EDDY	*EDDY FALCON			58.23	024079
11/06/17	88888		350503407 MARTINEZ GUSTIV	GUSTIV MARTINEZ			100.00	024080
11/06/17	88888		950504015 *LOGES JOHN	*JOHN LOGES			16.00	024081
11/06/17	88888		950519406 BOGAN ILAN	ILAN BOGAN			23.86	024082
11/06/17	88888		150783504 LEUCHTER MAX	MAX LEUCHTER			49.49	024083
11/06/17	88888		970651309 *MCGHEE MICHAEL	*MICHAEL MCGHEE			99.93	024084
11/06/17	88888		780054213 PARRA DAWN	DAWN PARRA			100.00	024085
11/06/17	88888		780079106 TIBBETTS TONYA/	TONYA/LANCE TIBBETTS			50.21	024086
11/06/17	88888		180834204 WOODSTOCK ONEAL	ONEAL WOODSTOCK			14.83	024087
11/06/17	88888		090728606 *VAN BLARCUM LO	*LAUREN VAN BLARCUM			49.35	024088
11/06/17	88888		790772304 MARKS DONNA	DONNA MARKS			61.93	024089
11/06/17	88888		790801906 *PATILLA WILLIA	*WILLIAM PATILLA			61.93	024090
11/06/17	88888		190853111 QAISER/KHAN	OMAR QAISER/ASYAN KHAN			260.00	024091
11/06/17	88888		090860306 *LEE ANDREW	*ANDREW LEE			61.93	024092
11/07/17	99999		VOID CHECK	*****INVALID VENDOR NUMBER*****			.00	024093
11/07/17	99999		VOID CHECK	*****INVALID VENDOR NUMBER*****			.00	024094
11/07/17	01130		T.G.GIFTCARDS-PINETREE T.G.GIFTCARDS-GF T.G.GIFTCARDS-BOARD T.G.GIFTCARD-MAILCOURRIER FSA-ANNUAL MEMBERSHIP-GF AMAZONPRIME MEMBERSIP AMAZONPRIME-DECLINED MCAFEE-DAN & 2 OTHERS AMAZON-LAPTOP-FIELD-FRANK DLT-CAD SOFTWORK UPDATE SUPERMEDIA-2 TONERS OUTBACK-2 LUNCH FRANCOYTP-POSTAGE REFILL					

\*\*\* CHECK DATES 11/01/2017 - 11/30/2017 \*\*\* CSID - WATER & SEWER FUND  
 BANK H CHKING-ENTERPRISE

CHECK DATE	VEND#	INVOICE DATE	INVOICE NUMBER	EXPENSED TO YRMO	FND DPT ACCT#	SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #			
							WALMART-WASP SPRAY-FIELD NORTON NORTON-DECLINED FLEETIO-MONTHLY FEE T.G.GIFTCARDS-ADMIN T.G.GIFTCARDS-WATER T.G.GIFTCARDS-WASTE T.G.GIFTCARDS-MAINT T.G.GIFTCARDS-FIELD INDEED-EMPLOY-FIELD DORIS-LUNCH-EE'S PARTY CITY-TABLECLOTHS-EE PAYPAL-SCREEN PROTECTOR PAYPAL-CASE TABLET-FIELD BIG ANTHONY'S-MGR LUNCH ASC INS.-NOTARY RENEWAL FRONTIER-SAND STRAINERS AMAZON-TABLET CASE-ADMIN JUST TABLES-CHAIRS-LUNCH AMAZON-2018 LOG BOOK AMAZON-2018 LOG BOOK PAYPAL-WHEEL LOCK AMAZON-2018 LOG BOOK HOME DEPOT-POOL PAINT AMAZON-CREDIT WTR HEATER AMAZON-CREDIT 2018 LOG BK				AMERICAN EXPRESS		4,602.31	024095
11/07/17	01322						16 BONDS ARBIT TO 8/31/17	AMTEC		500.00	024096			
11/07/17	00694						TECH SUPP 09/26-10/25/17 TECH SUPP	ASSOCIATED SYSTEMS, INC.		1,255.00	024097			
11/07/17	00352						UTILITY TAXES 10/17 ACCT # 140-7187-09	CITY OF CORAL SPRINGS		49,726.60	024098			
11/07/17	00122						ADDL DENTAL ADMIN 10/17	COMPBENEFITS COMPANY		30.04	024099			
11/07/17	00583						INJECTION WELL 1/NEW	FLORIDA DEPT. OF ENVIRONMENTAL		250.00	024100			
11/07/17	01329						IRA-10/31/17 PLAN 705880	VANTAGEPOINT TRANSFER AGENTS-705880		785.00	024101			
11/07/17	01231						ADMIN LIFE INS 11/7 WATER LIFE INS 11/17 WW LIFE INS 11/17 MAINT LIFE INS 11/17 FIELD LIFE INS 11/17 LIFE INS W/H..WS 11/17 LIFE INS W/H..GF 11/17 LIFE INS.CSID-GF.ER 11/17 LIFE INS.PINETREE-ER11/17 LIFE INS.PINETREE-BE11/17	MUTUAL OF OMAHA		5,711.84	024102			
11/07/17	01231						FICA EXPENSE 10/2017	MUTUAL OF OMAHA		63.95	024103			
11/07/17	01150						BLK CAN LINERS-3 FIELD							

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CHECK DATE	VEND#	INVOICE DATE	EXPENSED TO NUMBER YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
11/07/17	01355		COPY PAPER - 7 CASES	OFFICE DEPOT			426.02	024104
11/07/17	01175		DR-NOV 2017-PREPAID SERVICES 09/26-10/25/2017	OFFICESTREAM, INC.			1,605.00	024105
11/07/17	01561		UNIFORMS-WATER UNIFORMS-WW UNIFORMS-MAINT UNIFORMS-FIELD 10/25/2017 UNIFORMS-GF 10/25/17	UNIFIRST CORPORATION			200.84	024106
11/07/17	01562		PRINCIPAL 2016 SER 11/17	US BANK			128,750.00	024107
11/07/17	01564		INTEREST 2016 SER 11/17	US BANK			106,127.30	024108
11/07/17	01011		LEVY LOANS PER 11-02-2017	US DEPARTMENT OF EDUCATION			225.54	024109
11/09/17	00005		COPIER READS #7835P 10/17	XEROX CORPORATION			42.19	024110
11/09/17	01227		COT-SOD HYPO-58% COT-SOD HYPO 42%	ALLIED UNIVERSAL CORP.			2,859.88	024111
11/09/17	01543		CAMERA #1-NEW CAMERA	AMC SURVEILLANCE CAMERAS			374.00	024112
11/09/17	00571		ADMIN-CONSULT/TRAIN WATER-CONSULT/TRAIN WW-CONSULT/TRAIN FIELD-CONSULT/TRAIN DRAINAGE-CONSULT/TRAIN	ANALITICA CONSULTING GROUP LLC			1,200.00	024113
11/09/17	01428		BLOWER 10-NEW PARTS BLOWER 10-SERVICE	BARNEY'S PUMP, INC.			748.00	024114
11/09/17	00857		TOOLS	BLUE TARP FINANCIAL, INC. (NORTHERN			416.95	024115
11/09/17	01389		LABOR LAW POSTER QB-SUPPORT 1 YR 9-28-17	CAPITAL ONE			669.50	024116
11/09/17	00621		ROTOGUARD-E STOP SYSTEM	CEEBEE ELECTRICAL SERVICES, INC.			2,880.00	024117
11/09/17	01267		BLWR-10 VIBRATION ANALYS	CORNELL BALANCING CO., INC.			525.00	024118
11/09/17	01452		TIRE-TRAILER	CYPRESS MOBIL			100.00	024119
11/09/17	01599		ROTOGUARD-NEW SOLENOID SCALE SENSOR-NEW BLWR-10 NEW CONTACTOR BLOWER 7-REPAIRS BLOWER 9-REPAIRS WELL 4-REPAIRS	DELTA CONTROLS			8,684.50	024120
11/09/17	00018		JAN-DEC 2018 TOP HEALTH	EBIX, INC.			492.60	024121
			GASKET-FLOW METER	FERGUSON ENTERPRISES, INC.			39.00	024122

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\*\*\* CHECK DATES 11/01/2017 - 11/30/2017 \*\*\* CSID - WATER & SEWER FUND  
 BANK H CHKING-ENTERPRISE

CHECK DATE	VEND#	INVOICE DATE	EXPENSED TO YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
11/09/17	00023			ADMIN ELECTRIC 10/17 PLT-WATER ELECTRIC 10/17 PLT-WASTE ELECTRIC 10/17 FIELD ELECTRIC 10/17	FLORIDA POWER & LIGHT CO.		67,579.08	024123
11/09/17	01400			GAUGE-STRAINER SHIPPING	H.C. WARNER, INC.		2,548.80	024124
11/09/17	00514			SLUDGE MGMT SEWER 10/17	H & H LIQUID SLUDGE DISPOSAL, INC.		5,837.40	024125
11/09/17	01535			SULFURIC ACID HYDROFLUOSILICIC ACID SODIUM HYDROXIDE PLUS ANTISCALANT	HAWKINS, INC.		10,018.46	024126
11/09/17	00033			WW-SUPPLIES BLOWERS 7-11 SUPPLIES BLOWERS 7-11	HOME DEPOT		256.82	024127
11/09/17	01556			PARTS-BAR SCREEN FREIGHT	HUBER TECHNOLOGY INC.		130.00	024128
11/09/17	00766			AUDIT FY 2018	KEEFE, MCCULLOUGH & CO., LLP		2,100.00	024129
11/09/17	01555			REFILL CYLINDERS	NEXAIR, LLC		80.55	024130
11/09/17	01150			OFFICE SOFTWARE-FRANK K. CALENDAR 2017/MISC PAPER ADOBE ACROBAT SOFTWARE-M	OFFICE DEPOT		571.75	024131
11/09/17	00683			GEN #9-NEW CONTROL BX HSP #7-ANNUAL OIL CHANGE	OK GENERATORS		4,328.21	024132
11/09/17	01434			5,000 SECURITY CHECKS 1 CASE-3 PART PERFORATED 1 BOX-ACH-AVOID PENALTIES	MICHAEL PEAKE		571.00	024133
11/09/17	00045			UNIT=141 STEERING WHEEL	PEP BOYS		12.00	024134
11/09/17	01410			1.5" METERS 2" METER SHIPPING	RG3 METER COMPANY		2,496.68	024135
11/09/17	00351			TOWELETES SAFETY SUPPLIES	RITZ SAFETY EQUIPMENT, LLC		583.56	024136
11/09/17	00200			BID-CARGO TRAILER WORKSHOP	SUN-SENTINEL (SOUTH FLORIDA)		380.00	024137
11/09/17	01175			UNIFORMS-WATER UNIFORMS-WW UNIFORMS-MAINT UNIFORMS-FIELD				

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\*\*\* CHECK DATES 11/01/2017 - 11/30/2017 \*\*\* CSID - WATER & SEWER FUND  
 BANK H CHKING-ENTERPRISE

CHECK DATE	VEND#	INVOICE DATE	INVOICE NUMBER	EXPENSED TO YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
11/09/17	01529			UNIFORMS-GF 11/01/17	UNIFIRST CORPORATION			203.49	024138
11/09/17	01264			TRASH SERVICES-10/17	WASTE PRO-POMPANO			473.88	024139
11/09/17	01264			ADMIN PHONE 11/17 FIELD PHONE 11/17	WINDSTREAM COMMUNICATIONS, LLC			150.38	024140
11/09/17	01011			ADMIN PHONE 11/17 WASTE PHONE 11/17 FIELD PHONE 11/17	WINDSTREAM COMMUNICATIONS, LLC			200.15	024141
11/15/17	01600			COPIER LEASE #7232 11/17 COPIER READS #7232 11/17 COPIER LEASE #7835PT10/17 COPIER READS #7835PT10/17 COPIER READS #7535 10/17	XEROX CORPORATION			216.27	024142
11/20/17	01373			CARGO TRAILER-FIELD	MECHAYE, LLC			6,495.00	024143
11/20/17	01374			ADMIN VISION 12/17 WATER VISION 12/17 WW VISION 12/17 MAINT VISION 12/17 FIELD VISION 12/17 VISION..CSID-GF 12/17 VISION..PINETREE 12/17	AMERITAS LIFE INSURANCE CORP-DENTAL			4,655.96	024144
11/20/17	01577			ADMIN VISION 12/17 WATER VISION 12/17 WW VISION 12/17 MAINT VISION 12/17 FIELD VISION 12/17 VISION..CSID-GF 12/17 VISION..PINETREE 12/17	AMERITAS LIFE INSURANCE CORP-VISION			937.68	024145
11/20/17	00169			WATER SERVICE REPLACEMENT	AP ENGINEERING INC.			84,322.26	024146
11/20/17	01578			WELL MAINTENANCE-NOV-5-11	AQUIFER MAINT & PERFORMANCE SYSTEMS			4,115.00	024147
11/20/17	00132			INTERNET CONNECTION 11/17	BLUE STREAM			158.85	024148
11/20/17	01267			USPS P.O./A/R LATE NOTICE MISC.EXP...BALANCING OFFICE DEPOT- CD'S/DVD'S WENDY'S-HURRICANE-LUNCH NAPA AUTO -FUEL FILTER PEP BOYS-STEERING WHEEL HOME DEPOT-LS KEYS HOME DEPOT-AAA BATTERIES LOUIE'S PIZZA-SEMINAR	PETTY CASH			230.03	024149
11/20/17	01327			UNIT=118 ROTORS & BRAKES	CYPRESS MOBIL			771.18	024150
				RENTAL CENTRAL-11/2017					

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\*\*\* CHECK DATES 11/01/2017 - 11/30/2017 \*\*\* CSID - WATER & SEWER FUND  
 BANK H CHKING-ENTERPRISE

CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO... YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
11/20/17	01452			RENTAL LS-11/2017	DATA FLOW SYSTEMS, INC		4,670.00	024151	
11/20/17	01161			CALIBRATED WELLS 1-11	DELTA CONTROLS		2,280.00	024152	
11/20/17	00018			STANDARDIZE WS SPECS	ECKLER ENGINEERING, INC.		5,160.82	024153	
11/20/17	99999			HYDRANT SUPPLIES HYDRANT	FERGUSON ENTERPRISES, INC.		3,398.26	024154	
11/20/17	00056			VOID CHECK	*****INVALID VENDOR NUMBER*****		.00	024155	
11/20/17	00063			FLUORIDE 7100080 BACTERIA TESTING 7100342 CBOD & TSS 7100524 CBOD & TSS 7100525 CBOD & TSS 7100526 CBOD & TSS 7100527 CBOD & TSS 7100567 RO CONCEN 7100568 CBOD & TSS 7100589 TOTAL P & N 7100590 MONTHLY BACTIS 7100676 MONTHLY BACTIS 7100677 PLATE COUNT 7100679 CBOD & TSS 7100867	FLORIDA SPECTRUM ENV. SERVICES, INC		1,661.00	024156	
11/20/17	01535			PRESSURE GAUGE-INJ WELL 2	GRAINGER, INC.		151.68	024157	
11/20/17	00033			SULFURIC ACID	HAWKINS, INC.		4,384.27	024158	
11/20/17	01329			HYDRANT PAINT MAINT. SUPPLIES PAINT SAFETY SUPPLIES TAX MISC. W/B TOOLS PAINT-GARAGE BLDG MISC W/B TOOLS SUPPLIES-BLOWERS	HOME DEPOT		903.10	024159	
11/20/17	01093			IRA-11/14/17 PLAN 705880	VANTAGEPOINT TRANSFER AGENTS-705880		785.00	024160	
11/20/17	01506			MONTHLY MAINT-NOV	JLS LANDSCAPE SERVICES, INC.		3,901.41	024161	
11/20/17	01312			SONIC TENSION METER- NEW	KAMAN INDUSTRIAL TECHNOLOGIES CORP.		902.82	024162	
11/20/17	00683			SAFETY TRAINING-EE 1	MUNICIPAL SAFETY SERVICES		99.00	024163	
				SERVICE CALL-GEN #12 ANNUAL OIL CHANGE-GEN 7 SERVICE CALL-GEN #11 SERVICE CALL-GEN #13 SERVICE CALL-GEN #10 ANNUAL OIL CHANGE-GEN 11	OK GENERATORS		2,337.82	024164	

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\*\*\* CHECK DATES 11/01/2017 - 11/30/2017 \*\*\*  
 CSID - WATER & SEWER FUND  
 BANK H CHKING-ENTERPRISE

CHECK DATE	VEND#	INVOICE DATE	EXPENSED TO YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
11/20/17	01419			REIMB TO \$7,000 10/31/17	POSTMASTER		2,509.98	024165
11/20/17	01416			UTIL STMTS 10/2017				
				ADD'L METERED POSTAGE	PRIDE ENTERPRISES		1,164.89	024166
11/20/17	99999			VOID CHECK	*****INVALID VENDOR NUMBER*****		.00	024167
11/20/17	00425			ADMIN-RICK				
				ADMIN-COFFEE SUPP 10/17				
				ADMIN-BOARD MTG				
				ADMIN-LUNCH-EE'S 09/17				
				WATER-COFFEE/GATORADE				
				WATER-CLEANING SUPP 09/17				
				WW-COFFEE/GATORADE				
				WW-CLEANING SUPP				
				MAINT-COFFEE/GATORADE				
				MAINT-CLEANING SUPP				
				FIELD-COFFEE/GATORADE				
				FIELD-CLEANING SUPP				
				FIELD-GF-COFFEE/GATORADE				
				FIELD-GF-CLEANING SUPP				
				FIELD-PT-COFFEE SUPP				
				FIELD-PT-CLEANING SUPP				
				FIELD-SS-COFFEE SUPP				
				FIELD-SS-CLEANING SUPP	SAM'S CLUB/SYNCHRONY BANK		728.33	024168
11/20/17	01494			WC INS-GF ADM 12/2017				
				WC INS-GF FIELD 12/2017				
				WC-INS-WS ADM 12/2017				
				WC-INS-WS WTR 12/2017				
				WC-INS-WS WW 12/2017				
				WC-INS-WS MAINT 12/2017				
				WC-INS-WS FIELD 12/2017	SUMMIT		11,290.31	024169
11/20/17	00782			LOCATES- 10-2017 TICKETS	SUNSHINE STATE ONE CALL OF FLA.		175.59	024170
11/20/17	01175			UNIFORMS-WATER				
				UNIFORMS-WW				
				UNIFORMS-MAINT				
				UNIFORMS-FIELD				
				UNIFORMS-GF 11/08/17	UNIFIRST CORPORATION		200.84	024171
11/20/17	01564			LEY LOANS PER-11-16-2017	US DEPARTMENT OF EDUCATION		225.54	024172
11/20/17	00441			WW LAB-SUPPLY				
				SAFETY SUPPLIES-S.BLWR				
				FREIGHT				
				DANGER SIGN-ADMIN BLDG				
				FREIGHT	USA BLUEBOOK		235.30	024173
11/20/17	01560			MANAGED BACKUP	VXIT SERVICES, LLC		75.00	024174
11/20/17	01264			FRONT GATE PHONE 11/2017	WINDSTREAM COMMUNICATIONS, LLC		62.46	024175

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\*\*\* CHECK DATES 11/01/2017 - 11/30/2017 \*\*\* CSID - WATER & SEWER FUND  
 BANK H CHKING-ENTERPRISE

CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	#
11/20/17	01264				ADMIN PHONE 11/17 FIELD PHONE 11/17			573.76	024176
11/20/17	01318				WINDSTREAM COMMUNICATIONS, LLC				
11/21/17	00822				PUMP PARTS/2 REPAIR KITS PUMP PARTS/2 REPAIR KITS	XYLEM WATER SOLUTIONS U.S.A., INC.		6,534.00	024177
11/21/17	01194				AFLAC-W/H 11/2017 AFLAC-PTREE 11/2017	AFLAC		4,521.99	024178
11/21/17	00005				AC=011 CLEANING COILS	AIR AMERICA AIR CONDITIONING, LLC		557.28	024179
11/21/17	01227				COT-SOD HYPO 58% COT-SOD HYPO 42%	ALLIED UNIVERSAL CORP.		2,756.50	024180
11/21/17	01118				CAMERA 2-NEW VIDEO RECVER	AMC SURVEILLANCE CAMERAS		511.00	024181
11/21/17	01089				SUPPLIES-ANDRITZ PRESS FREIGHT	ANDRITZ SEPARATION, INC.		876.76	024182
11/21/17	01432				PLANT PHONE WATER 11/2017	AT & T		71.28	024183
11/21/17	00571				BIO-MAX BLOCKS-HEADWORKS SHIPPING	BACTICORP, LLC		592.50	024184
11/21/17	01389				BLOWER 10-SEALS	BARNEY'S PUMP, INC.		342.55	024185
11/21/17	01256				WELL EVALUATION BLOWERS 7-11	CEEBEE ELECTRICAL SERVICES, INC.		300.00	024186
11/21/17	00018				SOD	CORAL SPRINGS NURSERY, INC.		310.00	024187
11/21/17	01423				WATER BREAK PARTS WATER BREAK PARTS	FERGUSON ENTERPRISES, INC.		2,259.05	024188
11/21/17	01421				ADMIN HLTH INS 12/17 WATER HLTH INS 12/17 WW HLTH INS 12/17 MAINT HLTH INS 12/17 FIELD HLTH INS 12/17 ADMIN HLTH INS-GF 12/17 FIELD HTH INS-GF 12/17 DUE FRM SHANK 12/17 DUE FROM PTREE 12/17	FLORIDA BLUE	58,467.20	024189	
11/21/17	00063				BLOWERS 7-11 SHIPPING	FLOTECH, INC.		1,105.90	024190
11/21/17	00973				GAUGE-HSP 1 FILTER-ICE COOLER	GRAINGER, INC.		187.67	024191
11/21/17	00996				WORKSHOP-SCADA 11/2017	GUSTITUS, RACHEL		150.00	024192
					SODA ASH				

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\*\*\* CHECK DATES 11/01/2017 - 11/30/2017 \*\*\* CSID - WATER & SEWER FUND  
 BANK H CHKING-ENTERPRISE

CHECK DATE	VEND#	INVOICE DATE	EXPENSED TO NUMBER YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
11/21/17	00033		SHIPPING	HARCROS CHEMICALS			858.18	024193
11/21/17	01506		TOILET SUPPLIES-ADMIN TOILET-ADMIN	HOME DEPOT			244.06	024194
11/21/17	01302		PUMP PARTS-STATOR REWIND BLOWERS 7-11-PARTS SHIPPING	KAMAN INDUSTRIAL TECHNOLOGIES CORP.			9,631.12	024195
11/21/17	00576		LEGAL SERVICES 10/2017	LEWIS, LONGMAN & WALKER, P.A.			418.00	024196
11/21/17	00045		BLOWER 5-PARTS FREIGHT	MOTION INDUSTRIES, INC.			619.57	024197
11/21/17	00351		PARTS-WIPER BLADES BIG TEX TRAILER-BATTERY CORE REFUND BATTERY REFUND	PEP BOYS			18.00	024198
11/21/17	01571		SAFETY SUPPLIES	RITZ SAFETY EQUIPMENT, LLC			186.55	024199
11/21/17	00053		PEST CONTROL-ADMIN 11/17 PEST CONTROL-MAINT 11/17	SAMCO PEST SOLUTIONS			250.00	024200
11/21/17	01175		PAINT-GARAGE BLDG	SHERWIN-WILLIAMS			162.80	024201
11/21/17	01065		UNIFORMS-WATER UNIFORMS-WW UNIFORMS-MAINT UNIFORMS-FIELD UNIFORMS-GF 11/15/17	UNIFIRST CORPORATION			200.84	024202
11/21/17	01498		FEE 2007BONDS10/1-9/30/18	US BANK			9,158.75	024203
11/27/17	01309		310G BACKHOE REPAIRS DELIVERY CHARGE	USA EQUIPMENT SOLUTIONS			1,882.57	024204
11/27/17	00889		WA 118 - PERMIT	BROWARD COUNTY HEALTH DEPARTMENT			100.00	024205
11/27/17	01598		MISC BOLTS	BROWARD BOLT			182.33	024206
11/27/17	01452		HYDRANT PARTS	CORE & MAIN LP			1,050.00	024207
11/27/17	01233		GENERATOR 5-REPAIRS ANDRITZ PRESS-NEW VFD WELL 3-REPAIRS	DELTA CONTROLS			1,461.00	024208
11/27/17	00063		FIRE ALARM INSPECT FIRE ALARM INSPECT	FIRE & SECURITY SOLUTIONS, INC.			225.00	024209
11/27/17	01535		FILTER-COFFEE MAKER	GRAINGER, INC.			38.72	024210
11/27/17	01535		AMMONIUM SULFATE CORROSION INHIBITOR	HAWKINS, INC.			3,345.00	024211

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\*\*\* CHECK DATES 11/01/2017 - 11/30/2017 \*\*\* CSID - WATER & SEWER FUND  
 BANK H CHKING-ENTERPRISE

CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
11/27/17	01124			REIMB CLASS B LICENSE	HOSEIN, FAZAL			100.00	024212
11/27/17	01506			BELTS-BLOWERS	KAMAN INDUSTRIAL TECHNOLOGIES CORP.			175.12	024213
11/27/17	01486			REFUND-DELIVERY CHARGE UNLEADED GAS DIESEL GAS DELIVERY CHARGE	LANK OIL COMPANY			3,614.21	024214
11/27/17	01051			LIGHT BULBS	LIGHT BULBS UNLIMITED			102.97	024215
11/27/17	01538			BACKFLOW REPAIRS & CERT. BACKFLOW REPAIRS & CERT 2 BACKFLOW REPAIRS & CERT 3 BACKFLOW REPAIRS & CERT 2	MOODY PLUMBING, INC.			3,625.00	024216
11/27/17	01410			2" METERS	RG3 METER COMPANY			1,187.34	024217
11/27/17	01175			UNIFORMS-WATER UNIFORMS-WW UNIFORMS-MAINT UNIFORMS-FIELD UNIFORMS-GF 11/22/17	UNIFIRST CORPORATION			200.84	024218
11/30/17	00789			SER.XEROX 6505-WATER	BROWARD BUSINESS EQUIPMENT			120.00	024219
11/30/17	01233			FIRE ALARM INSPECT	FIRE & SECURITY SOLUTIONS, INC.			225.00	024220
11/30/17	01131			POST MTR 11/19/17-2/18/18 POST MTR 11/20/17-2/19/18	FRANCOTYP-POSTALIA, INC.			179.85	024221
11/30/17	01360			WA 118 MARGATE-CITY	GLOBALTECH, INC.			37,660.66	024222
11/30/17	01360			WA 127 PLANT F RAS VALVE	GLOBALTECH, INC.			22,695.76	024223
11/30/17	01360			WA 118 MARGATE-CSID	GLOBALTECH, INC.			37,660.67	024224
11/30/17	01360			WA 124 EFFLUENT PUMP STAT	GLOBALTECH, INC.			90,583.63	024225
11/30/17	01360			WA 126 REHAB WELL 4	GLOBALTECH, INC.			23,915.20	024226
11/30/17	01397			LICENSE-AFZAL H.	HOSEIN, AFZAL			100.00	024227
11/30/17	01329			IRA-11/28/17 PLAN 705880	VANTAGEPOINT TRANSFER AGENTS-705880			785.00	024228
11/30/17	01486			DIESEL-WTP	LANK OIL COMPANY			2,492.83	024229
11/30/17	01231			ADMIN LIFE INS 12/7 WATER LIFE INS 12/17 WW LIFE INS 12/17 MAINT LIFE INS 12/17 FIELD LIFE INS 12/17 LIFE INS W/H..WS 12/17					

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\*\*\* CHECK DATES 11/01/2017 - 11/30/2017 \*\*\* CSID - WATER & SEWER FUND  
 BANK H CHKING-ENTERPRISE

CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
11/30/17	01150			LIFE INS W/H..GF 12/17 LIFE INS.CSID-GF.ER 12/17 LIFE INS.PINETREE-ER12/17 LIFE INS.PINETREE-EE12/17	MUTUAL OF OMAHA		5,687.27	024230	
11/30/17	01355			INDEX CARDS-UB MISC OFFICE SUPPLIES COPY PAPER - 5 CASES DAMAGE-SELF STICK NOTES	OFFICE DEPOT		258.10	024231	
11/30/17	00683			DR-DECEMBER 2017-PREPAID SERVICES 10/26-11/25/2017	OFFICESTREAM, INC.		855.00	024232	
11/30/17	00551			SVC AGREEMENT GEN QTY 2 SVC AGREEMENT GEN QTY 3 SVC AGREEMENT GEN QTY 8	OK GENERATORS		1,835.00	024233	
11/30/17	00072			E PLANT	RICE PUMP & MOTOR INC		362.56	024234	
11/30/17	00155			MANAGEMENT FEE 10/17 COPIES 10/17 POSTAGE 10/17	SEVERN TRENT ENVIRONMENTAL SERVICES		6,970.19	024235	
11/30/17	01531			ADMIN NEXTEL 11/17 PLANT-WATER NEXTEL 11/17 PLANT-WASTE NEXTEL 11/17 PLANT-MAINT NEXTEL 11/17 FIELD NEXTEL 11/17 NEXTEL 11/17 DUE SUNSHINE NEXTEL 11/17 DUE CSID GF	SPRINT		1,333.88	024236	
11/30/17	01564			SUPPLIES CLEANING SUPPLIES	SUPPLYWORKS		280.40	024237	
11/30/17	01498			LEVY LOANS PER 11-30-2017	US DEPARTMENT OF EDUCATION		225.54	024238	
				AIR COMPRESSOR HIGH LIFT RENTAL	USA EQUIPMENT SOLUTIONS		1,460.00	024239	
					TOTAL FOR BANK H		937,310.54		
					TOTAL FOR REGISTER		937,310.54		

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## **Fifth Order of Business**

## **RESOLUTION 2018-4**

**WHEREAS**, Section 51(1) of Chapter 2004-469, Laws of Florida authorizes the Board of Supervisors of the Coral Springs Improvement District to charge reasonable penalties against any user or property for water or sewer service charges that are delinquent; and,

**WHEREAS**, Section 52 of Chapter 2004-469, Laws of Florida authorizes the Board of Supervisors of the Coral Springs Improvement District to recover delinquent water or sewer fees or charges as well as attorney's fees and costs, in circuit court whenever such fees or charges have been in default for thirty (30) days or longer; and,

**WHEREAS**, the Board of Supervisors has published a notice dated December 7, 2017 of its intent to conduct a public hearing and adopt a schedule of fees for delinquent water or sewer service in a daily newspaper of general circulation in Broward County, Florida.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE CORAL SPRINGS IMPROVEMENT DISTRICT, THAT:**

1. Water or sewer service fees or charges to customers of the Coral Springs Improvement District that have not been paid within thirty (30) days of their due date shall be deemed delinquent and each subsequent monthly bill shall include an additional delinquency fee of \$25.00 for each month the account is delinquent until the account is brought current.
2. Delinquency fees shall be charged beginning on the date the account fails to have a zero balance and the next monthly bill has been processed.
3. In the event the delinquent account is not brought current within ninety (90) days of the first delinquency charge, the Board of Supervisors may direct District Counsel to proceed to circuit court to recover all fees or charges as well as reasonable attorney's fees and costs.

**PASSED AND ADOPTED** by the Board of Supervisors of the Coral Springs Improvement District this 18<sup>th</sup> day of December, 2017.

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Kenneth G. Cassel, Assistant Secretary

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Martin Shank, President

## **Sixth Order of Business**





ROSTAN SOLUTIONS, LLC  
3433 Lithia Pinecrest Road, Suite 287  
Valrico, FL 33596  
T: 914.523.2104 | F: 813.333.7330  
[www.rostan.com](http://www.rostan.com)

December 8, 2017

Board of Supervisors  
Coral Springs Improvement District  
10300 NW 11<sup>th</sup> Manor  
Coral Springs, FL 33071

Dear Supervisors,

Based upon our existing contract, Rostan Solutions is pleased to provide this estimate for monitoring the collection of Hurricane Irma debris removal from the Coral Springs Improvement District's canals. This work would be performed consistent with FEMA guidelines for debris monitoring. The restricted access available for this work will present certain operational challenges that have been taken into account in the development of this estimate.

Additionally, we have factored in time for a FEMA reimbursement specialist to aid the district in seeking FEMA reimbursement for this work. This will be valuable given the grey areas between NRCS and FEMA eligibility.

We have not included time for monitoring non-easement debris that may be located adjacent to the waterways but not eligible for FEMA reimbursement. It is important that collection of reimbursable debris occur separate from any other debris management activities, comingling, debris collection between eligible and non-eligible areas can jeopardize overall FEMA reimbursement.

We conservatively estimated a duration of 75 days to complete this work with a monitoring budget of \$435,000. Overall duration will ultimately be dictated by the resources that P&J brings to bear on the project. We are ready to support those efforts immediately. Our estimate includes monitoring leaners/hangers/stump removal, ROW debris removal, DMS monitoring and haul out monitoring.

Sincerely,

Lee Wordsman  
Senior Project Manager  
FEMA Specialist  
Rostan Solutions, LLC  
(914) 523-

## **Seventh Order of Business**



11/1/17  
 Board of Supervisors  
 Coral Springs Improvement District

Per the terms of our contract Phillips & Jordan is happy to provide this quote for the removal and disposal of storm-related debris caused by Hurricane Irma.

**Coral Springs Improvement District - Hurricane Irma Project**

<u>Description</u>	<u>CY</u>	<u>Rate</u>	<u>Totals</u>
<b><u>Debris:</u></b>			
Water-based debris	30,000	\$38.00	\$1,140,000.00
ROW Land-based debris	5,000	\$12.50	\$62,500.00
Hanging limbs - per tree	1,000	\$165.00	\$165,000.00
Hazard Tree Removal 6" to 24"	50	\$800.00	\$40,000.00
Hazard Tree Removal 24" to 48"	10	\$1,100.00	\$11,000.00
DMS Management	35,700	\$2.00	\$71,400.00
Grinding/Processing	35,700	\$5.00	\$178,500.00
Mulch Haul to final disposal	8,925	\$11.50	\$102,637.50
<b><u>Stumps:</u></b>			
	<b><u>Quantity</u></b>		
6" to 24" extraction (reduced as debris)	50	\$450.00	\$22,500.00
24" to 48" extraction	10	\$800.00	\$8,000.00
<b><u>Stump reduction:</u></b>			
Approximate CY to DMS for reduction	700		
<b>Estimated Total Cost:</b>			<b>\$1,801,537.50</b>

Tommy Webster  
 Disaster Services Operations Manager  
 Phillips and Jordan  
 828-644-3222  
[twebster@pandj.com](mailto:twebster@pandj.com)

## **Eighth Order of Business**

Placeholder for Agreement with SWCD

## **Ninth Order of Business**

## **WORK AUTHORIZATION**

CSID WA No. 130

Globaltech No. 151062

Pursuant to the provisions contained in the "Contract for Professional Engineering Consulting and Design-Build Services on a Continuing Contract Basis " between the CORAL SPRINGS IMPROVEMENT DISTRICT, hereinafter referred to as "OWNER", and Globaltech, Inc., hereinafter referred to as "FIRM", dated July 1, 2012 (hereinafter referred to as "AGREEMENT"), this Work Authorization authorizes the FIRM to provide services under the terms and conditions set forth herein and in the AGREEMENT, which is incorporated herein by reference as though set forth in full.

The OWNER desires design-build services related to the CSID WWTP Plant D Damage Assessment, hereinafter referred to as the "Specific Project".

### **Section 1 – Terms**

FIRM shall be defined as an individual, corporation or contractor having a direct contract with the OWNER or with any other subcontractor in the performance of a part of the work contracted for under the terms of this Work Authorization with the OWNER.

### **Section 2 – Scope of Work**

Plant D is a package plant at the CSID wastewater treatment plant (WWTP) with an aeration section and a clarification section. It was constructed within an abandoned clarifier structure. The floor in the clarifier section of Plant D has experienced some recent damage. It appears to have been lifted up. There is also damage to the clarifier mechanism arms, the Waste Activated Sludge (WAS) pipe appears to have been displaced and the axial wall in aeration section appears to have separated from the interior and exterior walls. The scope of this Work Authorization is to review the existing drawings and conduct onsite inspections to

develop a summary report for the probable cause of the damage and include recommendations, with costs, for corrective action. After initial review, the FIRM may need to have a core taken of the floor and/or other testing. This Work authorization includes an allowance of \$7,500 for corings and other outside testing that may be required.

The scope of services for this Work Authorization is as follows:

### **Engineering Services**

1. Attend preliminary scoping meeting/site visit with the OWNER to review project scope.
2. Collect available existing information on the Plant D design/construction as well as existing information on the original clarifier.
3. Conduct site visit inspections inside Plant D. During the site visit(s) the FIRM may determine that concrete corings and/or other concrete or steel testing may be necessary.
4. Develop an opinion of the probable cause of failure and recommendation(s) for corrective action. Develop costs for the recommended corrective action(s).
5. Prepare a report summarizing the results of this investigation. No CAD drawings will be prepared under this Work Authorization. Hand drawings may be included, if needed. Submit five (5) copies of the draft report to the OWNER.
6. Meet with the OWNER to discuss the draft report and collect OWNER comments.
7. Incorporate the OWNER comments into a final report. Submit five (5) copies of the final report to the OWNER.

### **Assumptions**

Assumptions for the project are as follows:



- OWNER will drain and completely clean the entire interior of Plant D. It is very important that the assessment crew be able to visually inspect all areas of Plant D.
- The OWNER will provide ladders and any required safety equipment (other than harnesses) to access all areas of Plant D. Plant D, below the walkway, is considered a confined space.
- No construction services are included in this Work Authorization.
- An allowance of \$7,500 is included with this project. Allowance is only to be accessed with OWNER's written approval. Unused portion of allowance to be credited back to OWNER. Allowance is in place for use at the OWNER's discretion for concrete corings or other testing.

**Section 3 – Location**

The services to be performed by the FIRM shall be at the CSID Wastewater Treatment Plant.

**Section 4 – Deliverables**

The FIRM will provide the following Deliverables to OWNER:

- Draft and final summary report of findings with recommendations and costs for corrective action.

**Section 5 – Time of Performance**

Project will commence after execution of this Work Authorization and a Notice to Proceed is issued by OWNER. The FIRM and OWNER agree to the following schedule:

<b>Task</b>	<b>Time Elapsed to Completion</b>
Notice to Proceed (NTP)	0 Days
Site Inspections	20 Days after NTP
Report Submission	45 Days after NTP

## **Section 6 – Method and Amount of Compensation**

1. The FIRM shall be paid by the OWNER in accordance with the Florida's Prompt Payment Act Florida Statute 218.70-79 and in accordance with the payment method as set forth in Section 6 of the AGREEMENT. The calculations shall begin using the date the invoice was received.
2. Total job price: **\$41,330.00 (including \$7,500 allowance).**
3. On the terms contained in the FIRM's said proposal for the doing of said work and the said award therefore, and the specifications herein specifically referred to and made a part of this contract.
4. The cost for the above scope of services is a lump sum (LS). The LS is based on the materials, methods, and assumptions presented in the scope of services and may be adjusted based on final detail design and alternative selections or omissions. The LS shall not be greater than the stated amount unless there is an approved increase in the scope of services.
5. A Budget Summary for the above LS is provided in Attachment A.

## **Section 7 – Application for Progress Payment**

1. Unless otherwise prescribed by law, at the end of each month, the FIRM shall submit to the OWNER for review, an Application for Progress Payment filled out and signed by the FIRM covering the Work completed as of the date of the Application and accompanied by such supporting documentation as is required by the AGREEMENT.

## **Section 8 – Responsibilities**

The FIRM shall, under no circumstance, look to the OWNER to provide any labor or equipment for the FIRM. The FIRM shall provide all of the labor and equipment necessary to perform the job or services contracted for at the expense of the FIRM. Property of any kind that may be on the premises, which are the site of the performance of this contract, during the performance of this Work Authorization, shall be at the sole risk of the FIRM.

**8.1** The OWNER hereby designates Tim Martin as the OWNER's representative.

**8.2** In addition to applicable provisions of Section 2 of the AGREEMENT, the OWNER will:

- Provide copies of existing drawings and equipment cut sheets if requested by FIRM
- Pay for any required permit fees

The FIRM acknowledges and understands that it is an independent contractor in its relationship with the OWNER. The FIRM hereby designates David Schuman as the FIRM's representative.

### **Section 9 – Insurance**

The FIRM shall provide certificate of insurance to the OWNER setting forth the type and amount of insurance carried by the FIRM and conforming to the minimum requirements set forth in the AGREEMENT.

### **Section 10 – Level of Service**

The OWNER shall have the right to terminate said Agreement by giving the FIRM thirty (30) days written notice if the service that is being provided is not maintained at levels necessary to provide the required service. The OWNER will determine in its sole judgment what constitutes a satisfactory level of service.

### **Section 11 – Indemnification**

The Firm shall indemnify and hold harmless the Owner and its officers and employees as set forth in Section 11 of the Agreement.

IN WITNESS WHEREOF, this Work Authorization, consisting of six (6) pages and Attachment A has been caused fully executed on behalf of the FIRM by its duly authorized officer, and the OWNER has the same to be duly name and in its behalf, effective as of the date herein above written.

**CORAL SPRINGS IMPROVEMENT DISTRICT**

\_\_\_\_\_  
Signature of Witness

\_\_\_\_\_  
Signature of President

\_\_\_\_\_  
Printed name of Witness

Dr. Marty Shank  
Printed Name of President

\_\_\_\_\_  
Date

Approved as to form and legality

\_\_\_\_\_  
District Counsel

**FIRM**

State of Florida  
County of Palm Beach

\_\_\_\_\_  
Company

The foregoing instrument was  
acknowledged before me on this

\_\_\_ day of \_\_\_\_\_, 2017 by

\_\_\_\_\_  
Signature

\_\_\_\_\_  
who is personally known to me OR  
produced \_\_\_\_\_  
as identification.

Troy Lyn, P.E., Vice President  
Name and Title (typed or printed)

\_\_\_\_\_  
Signature of Notary

\_\_\_\_\_  
Date

# **Attachment A**

## **Budget Summary**

## ATTACHMENT A

Engineering - CSID Plant D Damage Assessment WA-130

### Engineering Budget Summary

Task	Task Description	Officer	E6	E4	CADD	Adm 3	Adm 1	Total Labor	Expense/ Subconsul. Fee	Expense/ Subconsul.
		\$210.00	\$175.00	\$150.00	\$85.00	\$75.00	\$50.00			
1	Engineering									
	Project Coordination		8			4	4			
	Initial Response		12							
	Scoping Meeting w/site visit		4							
	Collect Existing Information		4		2		2			
	Structural Engineer		2			2			\$ 13,580.00	WGI
	Site Inspections		12	4						
	Existing Design Review		8							
	Recommendation Report		16							
	Cost Estimate		8	8		2	2			
	Review Meetings (2)		8							
	Board Presentation		6							
	<b>Subtotal Task 1</b>		0	88	12	2	8	8	<b>\$ 18,370.00</b>	
	Labor Subtotal Hours		0	88	12	2	8	8		
	Labor Subtotal		\$0	\$15,400	\$1,800	\$170	\$600	\$400	\$18,370	
	<b>Labor Total</b>								<b>\$ 18,370.00</b>	
	Subconsultant Labor Total								\$ 13,580.00	
	Subconsultant Multiplier								1.12	
	<b>Subcontract Total</b>								<b>\$ 15,209.60</b>	
	Expenses								\$ 250.00	
	Engineering Subtotal								\$ 33,579.60	
	Allowance (Coring/Testing)								\$ 7,500.00	
	<b>PROJECT TOTAL</b>								<b>\$ 41,329.60</b>	

# **Eleventh Order of Business**

Placeholder for Authorization of AP Engineering to Conduct Phase 2 of the Service Replacement Program under the Existing Contract



# **Twelfth Order of Business**

**12A.**

Coral Springs Improvement District

Cost Based fee System

Agreement for Payment of full cost recover fees for [District's engineering] services relating to the design, permitting and approval of water, sewer, and or storm water management services

Recitals

\_\_\_\_\_ ("Owner") is owner of the property at \_\_\_\_\_ in  
Coral Springs, FL 3371

\_\_\_\_\_ "Owner's Agent" is the owner's authorized agent with respect to the proposed or potential improvements to the project site known as \_\_\_\_\_ Located at \_\_\_\_\_  
\_\_\_\_\_.

Agreement

Owner and Owner's Agent (collectively as Applicant) agree to pay the Coral Springs Improvement District all reimbursable costs and consulting engineer's fees incurred as a result of pre-design or pre-application consultations, review and processing of applications for land development, utilization of District Right of Way, and inspection of improvements even if an application is not formally submitted, approved by the District or constructed by the applicant. Reimbursable costs include without limitation the costs of retaining professional and technical consultants services and any services necessary to perform functions related to review and processing of the applications and inspection of the work.

Applicant will pay one or more deposits to cover the costs noted above at such times and of such amounts as requested by the Manager of the Coral Springs Improvement District or their designee. Upon the execution of this agreement the applicant shall deposit with the Coral Springs Improvement District \$\_\_\_\_\_00 (SWM -\$5,000; ROW - \$5,000; Variance - \$10,000; Water - \$4,000; Sewer \$4,000) against which the District will charge its reimbursable costs on a monthly basis.

The District shall deliver periodic statements to the applicant showing the reimbursable costs incurred by the District. Said statements shall show how much of the deposit is to used to pay invoiced monthly costs, how much of the deposit remains and how much the applicant must pay to the District if anything. With the monthly invoice the District shall supply the applicant with documentation supporting the amounts charged against the applicant's deposit and /or for which the District is demanding payment. Failure of the applicant to object to an invoice, its content and/or its supporting documentation in writing within 30 days of applicant's receipt of said invoice shall be deemed a conclusive waiver of such objection.

In the event the applicant timely objects to an invoice and the District incurs additional costs in review, researching, and responding to said objection the District will charge said additional costs against the deposit or if there is insufficient deposit to pay said additional costs the applicant shall pay said costs to the District within 30 days of the District's direction to do so, provided however that the District will not

charge such additional costs against the deposit or applicant if the objection has substantive merit in that the invoice charges were incorrect or inaccurate.

In the event the deposit falls below 25% of the original amount of the deposit or is expected to do so within 30 days, the applicant shall within 15 days of notice by the District, replenish the deposit to its original amount. Any amounts not paid by the applicant shall accrue interest at the rate of 1% per month until fully paid.

In the event any approval is appealed, additional amounts shall be required to be paid to the District by the applicant and payment thereof shall be a condition precedent to the processing of such appeal.

district shall review and process the application in accordance with this agreement and applicable laws, regulations ordinances, standards and policies. This agreement applies to subsequent application related to the project.

Prior to completion of processing for any phase of the project any and all outstanding amounts due pursuant to this agreement shall be paid.

The undersigned owner represent s that he/she is the sole owner(s) of the subject property. The other applicant warrants that s/he is a duly authorized agent of the owner with full authority to execute this agreement. All applicants agree to be jointly and severally liable for payment of all fees and costs referenced above. Applicant agrees to notify the District in writing prior to any change in ownership and submit a written assumption of the obligations under this agreement signed by the new owner and or authorized agent.

Delinquent amounts shall constitute a lien on the subject property and the owner consents to recordation of notice of lien and or copy of this agreement against the subject property with respect to any amounts which are delinquent.

This agreement shall be binding on the assigns and successor in interest to both parties. Neither party may assign their obligations under this agreement without the written consent of the other.

In witness whereof the parties hereto have caused their duly authorized representatives to execute this agreement.

Name of Property Owner

Signature of Property Owner

Date

Phone

Address

Signature of applicant (if not owner)

Date

Applicant address

If this agreement is signed on behalf of a corporation, limited liability company, limited partnership, then an officer, managing member, or general partner must sign the personal guarantee below

Personal Guarantee

The undersigned warrants that s/he is the \_\_\_\_\_ [majority shareholder, managing member, general partner] of \_\_\_\_\_ (owner). For good and valuable consideration the undersigned absolutely and unconditionally guarantees the timely performance of, promises to perform the obligations of and guarantees to make the payments required to be made by \_\_\_\_\_ [name of entity](collectively indebtedness) as set forth hereinabove. This guarantee shall take effect t upon the date first written above and continue in full force until all indebtedness shall be fully paid and satisfied. The undersigned waives any right to require the District to

make any presentment, protest, demand or notice of any kind including notice of change of any terms of the indebtedness, default by the owner, any action or non-action taken by the owner, or the creation of new or additional indebtedness

b proceed against any person including the owner before proceeding against the undersigned

proceed against any collateral for the indebtedness

apply any payments or proceeds received against the indebtedness in any order and or

pursue any remedy or course of action in the District's power whatsoever. the undersigned agrees to any modification or change in the terms of indebtedness whatsoever

Signature \_\_\_\_\_

Printed Name \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

Coral Springs Improvement District

District Manager \_\_\_\_\_

Date \_\_\_\_\_

Approved as to form

CSID Attorney \_\_\_\_\_

District Use / records only

Name of Project \_\_\_\_\_

Name of Applicant \_\_\_\_\_

Property Owner \_\_\_\_\_

Project address \_\_\_\_\_

\_\_\_\_\_

Type of application (circle all that apply) \_\_\_\_\_ SWM Permit, ROW, Variance, Water, Sewer

Fee Deposit (SWM -\$5,000; ROW - \$5,000; Variance - \$10,000; Water - \$4,000; Sewer \$4,000)

Fee Received \$ \_\_\_\_\_

Member Receiving \_\_\_\_\_

Date Received \_\_\_\_\_

District's Project File Number.

**12B.**

**Globaltech, Inc.**  
**CSID Engineer's Report**  
**December 18, 2017**

**PROJECTS UNDER CONTRACT**

**WA #118 – Margate Interconnect – In progress**

- Final Design delivered 3/27/17.
- Tie-in (Coral Springs side) performed 11/01
- Submittal to Health Department for clearance – 11/28.
- Tie-in to Margate system – will occur after Health Department approval and coordination with City of Margate (12/18/17 – 1/05/18).

**WA #123 – Canal Sites 6 – 12 Assessment – Closeout**

- Authorization approved by Board – 5/15/17
- Met with staff to review findings – 11/29/17
- Report to be submitted 12/15/17.
- Presentation to Board – 12/18/17.

**WA #124 – Effluent Pump Station Electrical Improvements – In Progress**

- Authorization approved by Board – 5/15/17
- Final design submitted for review week of 8/21/17.
- Construction began week of 10/10/17 and should be complete in January 2018.
- Began work on Pump 403 on 11/20. Pump 404 failed and was removed from service.
- Reassembled Pump 403 and returned to service.
- Project on hold.

**WA #126 – Well 4R Redevelopment - Closeout**

- Work complete.
- Well returned to service 11/09/17
- Connect Consulting to check on well performance 12/11.
- Globaltech to submit contract resolution - on January Board.

**WA #127 – Plant F Return Activated Sludge Valve Replacement - Closeout**

- Authorization approved by Board – 8/21/17
- Mechanical work completed 10/04/17 – new valve operational.
- Waiting on sod

**WA #128 – Sodium Hypochlorite Tank 1 & 3 Replacement – In Progress**

- Authorization approved by Board – 10/23/17
- Submitted review comments to Justin Tank.
- Final drawings anticipated by 12/22.

**WA #129 - Fluoride System Replacement – In Progress**

- Authorization approved by Board – 10/23/17
- Grant agreement under review – work to begin immediately following approval



**Globaltech, Inc.**  
**CSID Engineer's Report**  
**December 18, 2017**

**PROJECTS UNDER DEVELOPMENT**

**WA #130 – WWTP Plant D Assessment – on Board Agenda 12/18/17**

**WA #13X - HSP 7 Modifications – on January Board**

**WA #13X - Facility Arc-Flash Study – on January Board**

**WA #13X – PW No. 6 - VFD Installation – on January Board**

**WA #13X - DIW Monitor Well Replacement – under development**

- Reviewed specifications and drilling process with staff 12/13/18
- Developing design and costs for well head
- Submitting package to bidders by 12/18
- Submitted Permit application to FDEP 11/15/17
- On February Agenda

**12C.**





## December Report to the Board of Directors for the Water Plant

### Report Includes Updates through 12/6/2017

#### **Concentrate valve replacement**

This project is complete and we are now operating at 85% recovery with the new larger valves. We have made several adjustments to our pretreatment reducing the amount of antiscalant and sulfuric acid that is being fed. We expect to have the acid for pretreatment turned completely off by the end of December.

#### **Meeting with Globaltech**

On 10/12 David, Tim, and I met with Globaltech to go over the projects that are budgeted for Fiscal Year 2017/18. We presented them with all of the projects we have planned for this year and prioritized the projects for them. This should make it easier on both of us to get these projects completed before the next FY starts. They are beginning to prepare work authorizations for each project which will be presented to the board for approval after staff has reviewed and approved each one. At this point we have not received any new WA's to review.

#### **Train feed motor bearings**

We obtained three quotes to replace the bearings on one of our trains' feed motors. Condo Electric came in the lowest at \$3,995. They have refurbished the motor we provided them and have returned it to our site. They are planning on installing this motor on train #3 on 12/7. If we are happy with the performance of the motor they worked on we will turn over another motor to them to have the bearings replaced on that one as well.

#### **Fluoridation system upgrade (Grant)**

The Florida Dental Health Program has offered us a grant in the amount of \$205,000 to upgrade our fluoridation system. This is the oldest chemical feed system at the water plant and is in need of replacing. We have gone through the preliminary contract terms with the State and are now just awaiting receipt of the final contract for review and signatures before we can begin the project. We are hoping to have this by the December meeting.

## **Hypochlorite tank replacements**

A work authorization, presented by Globaltech, to replace our two older hypochlorite tanks was approved at the October meeting. We are still waiting for drawings from Globaltech to review. Once the drawings are approved Globaltech will order the tanks which we expect to happen by mid-December. The tanks have a 3 month lead time once ordered.

## **Lead and Copper further reduced monitoring**

After going through Florida's Administrative Code chapter 62-550.800 thoroughly we identified that based on our past performance in regards to lead and copper testing we may have been eligible to move to further reduced monitoring for these two constituent's. We were already on a reduced testing frequency of having to only sample once per year. We approached the Health Department with this information and after review they have approved our system to move to triennial monitoring. This will result in an annual cost savings of \$2,100.

## **Train 3 second stage cleaning**

We performed a cleaning of the second stage on train #3 to remove some significant scaling that we experienced. The cleaning was very successful and the train is back to its original, expected performance. The contractor that came in to assist us was so impressed with our cleaning practices and what we have implemented to our process that he has asked us to deliver a PowerPoint presentation on our methods and experiences at the SEDA (South East Desalting Association) spring symposium in Captiva Island next year.

Coral Springs Improvement District  
Wastewater Department Report  
December 2017 Board Meeting

## **Ongoing Projects**

Globaltech has notified the District that they are progressing with the following approved work authorizations (WA):

### **WA# 124 – Effluent Pump Station Electrical Improvements**

- Startup of Deep Well Pump 404 went well and staff was pleased with the new Variable Frequency Drive (VFD). Deep Well Pump 403 will be taken offline once Deep Well Pump 404 comes back from rebuilt and is put back online.

### **WA # 127 – Plant F Return Activator Sludge (RAS) Valve Replacement**

- The new RAS valve was replaced and is working well. The sod installation is pending after which this project will be closed.

## **Operations**

Shenandoah is onsite cleaning Plant D. Globaltech will be presenting a work authorization for an evaluation of Plant D structural damage.

New Monitoring Well 4 work authorization will be presented to the Board in January 2018.



## Coral Springs Improvement District

Drainage Report December 18, 2017

Board of Supervisors Meeting

### Flood Control Facilities:

Pump Station #1 East pump was pulled for conversion to a water lube system. We expect this pump to be converted and reinstalled and the last pump pulled for conversion by the next Board meeting in January.





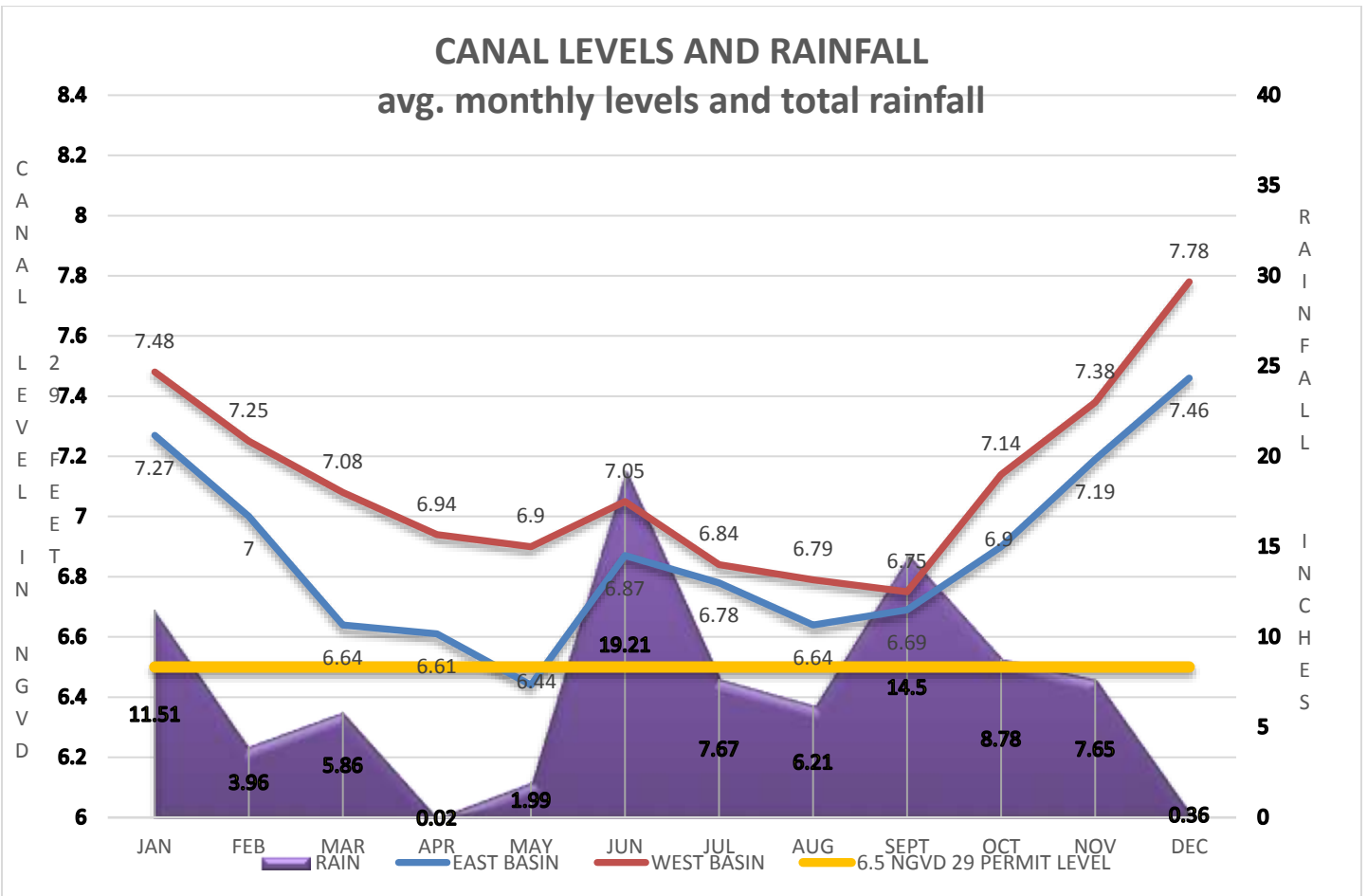
#### Aquatic Herbicide Applications:

Field crews have begun to make applications where necessary and according to regular schedule. Lake Coral Springs is in good shape. Aquatic plants and algae growth is slowing.

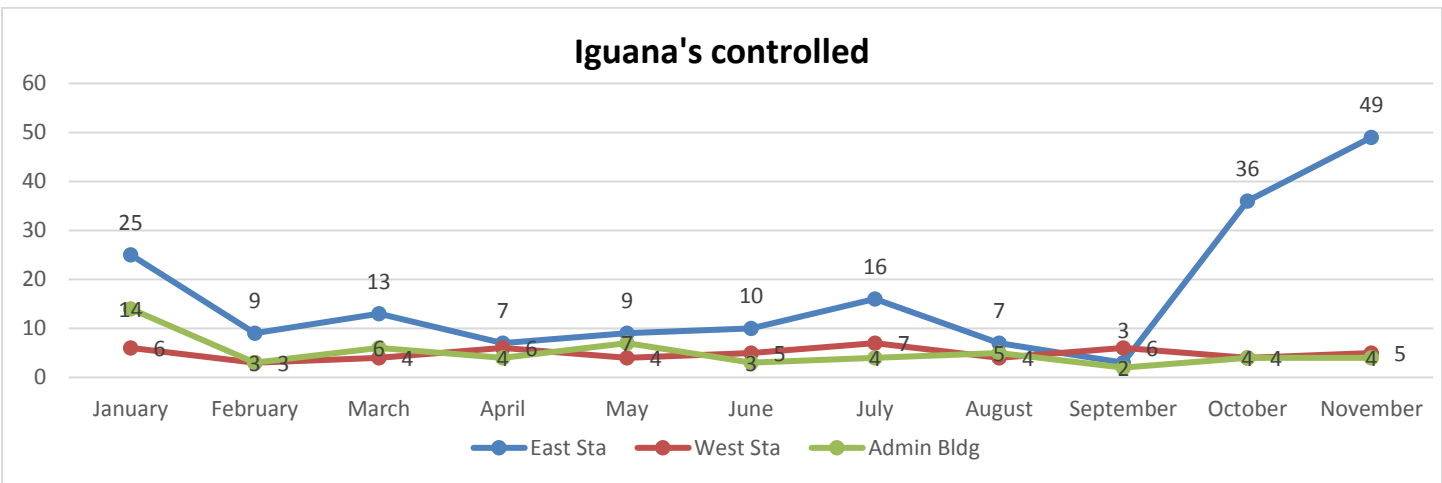
#### Flood Control

Canal levels are approx. 7'4" for the East basin and 7'5" for the West basin.  
Rainfall recorded less than .50" for the month so far.





Iguana Management: January 2017 through November 2017





Coral Springs Improvement District  
10800 N.W. 11TH MANOR Coral Springs, FL 33071

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## Water Distribution and Wastewater Collection

### Department Report

12-18-17 board Meeting

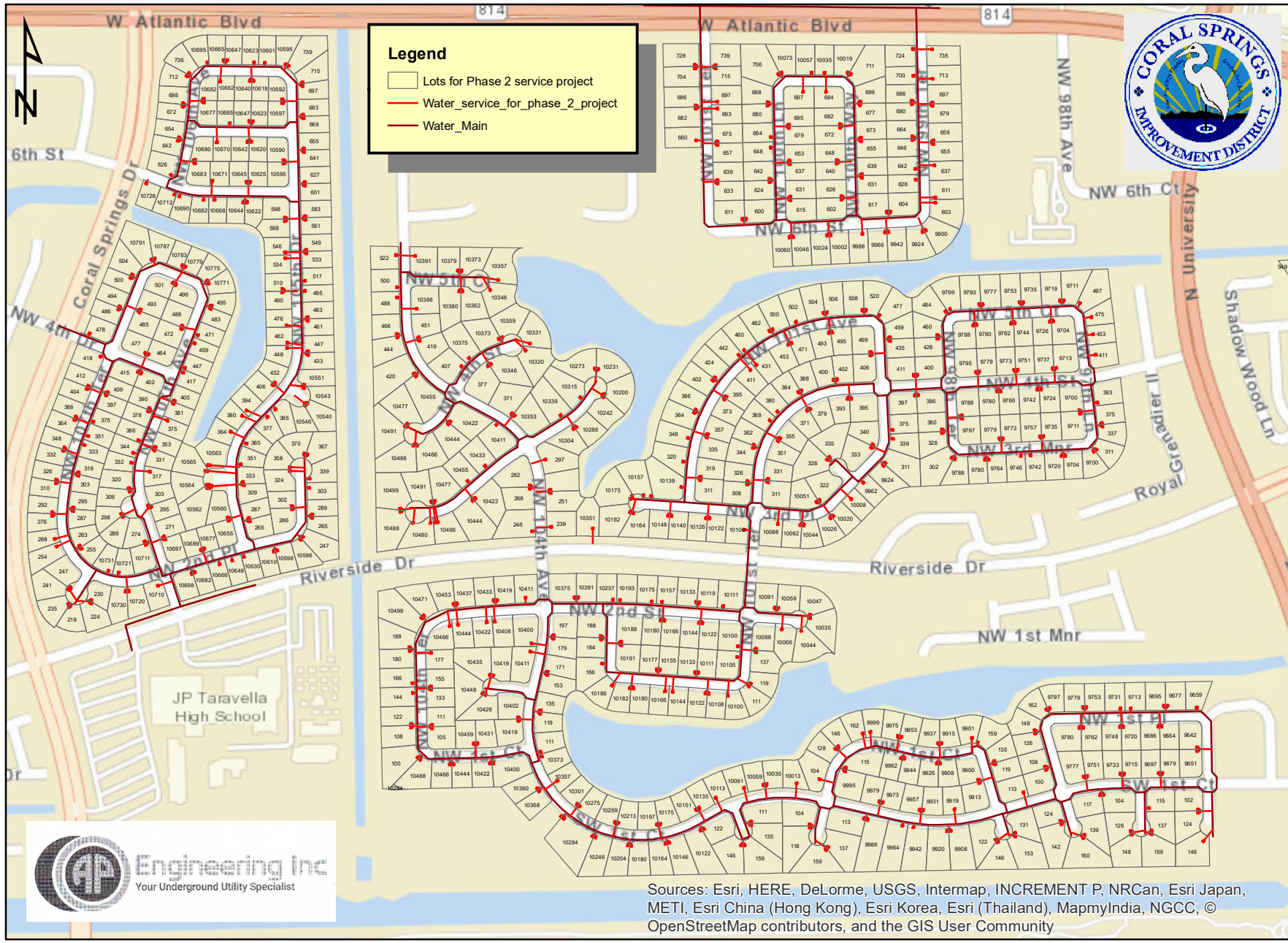
- There were 14 water breaks in the month of November, a record low in my collected data.
- AP Engineering is finishing up in Ramblewood subdivision. A.P. has still estimated the substantial completion date to be December 19<sup>th</sup>.
- The area for Phase 2 of our Service Line Replacement Project has been outlined, based on historical GIS data. (in my report) Completion of Phase two will impact 1664 Lots in 4 different Subdivisions. The areas that are affected, The remaining southern section of Cypress Run, the eastern side of Cypress Glen, All of Oakwood and Shadow wood Subdivisions.
- The Margate/CSID interconnect projects main construction is mostly complete. Pressure testing and bacteriological samples were taken, passed, and have been submitted to the county for approval. When this is complete, the Remaining Margate section will be completed.
- We have received delivery of our 8.5" x 20" cargo trailer and we are in the process of outfitting it for its intended use.

Upon completion of Phase 2, an estimated 80% reduction of water breaks is expected, as compared to the numbers before the start of the program.



**Legend**

- Yellow outline: Lots for Phase 2 service project
- Red line: Water\_service\_for\_phase\_2\_project
- Brown line: Water\_Main



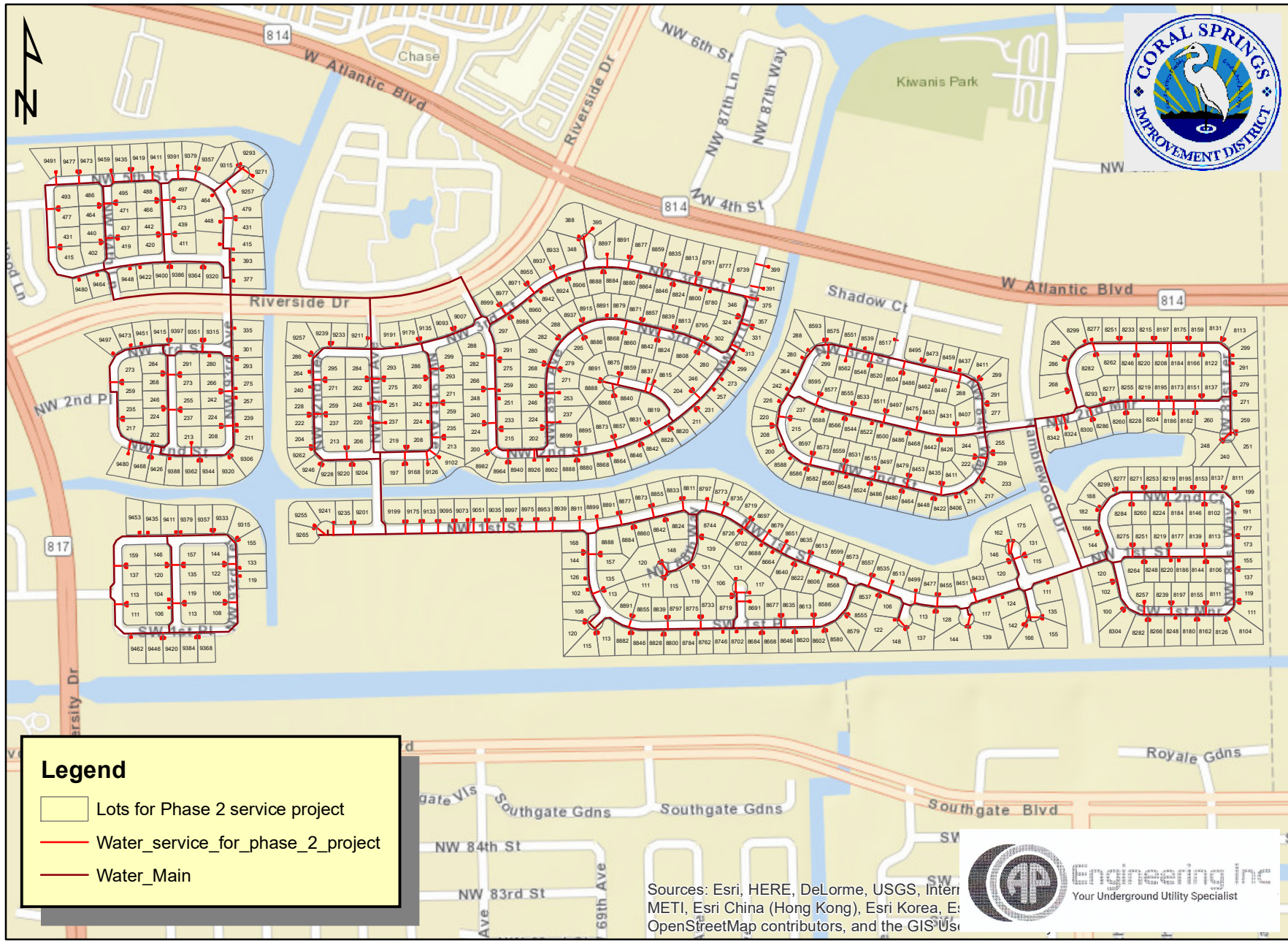
Sources: Esri, HERE, DeLorme, USGS, Intermap, INCREMENT P, NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), MapmyIndia, NGCC, © OpenStreetMap contributors, and the GIS User Community



**Legend**

- Lots for Phase 2 service project
- Water\_service\_for\_phase\_2\_project
- Water\_Main

Sources: Esri, HERE, DeLorme, USGS, Intermap, IN  
METI, Esri China (Hong Kong), Esri Korea, Esri (The  
OpenStreetMap contributors, and the GIS User Commu



**Legend**

- Yellow box: Lots for Phase 2 service project
- Red line: Water\_service\_for\_phase\_2\_project
- Brown line: Water\_Main

Sources: Esri, HERE, DeLorme, USGS, InterMETI, Esri China (Hong Kong), Esri Korea, E: OpenStreetMap contributors, and the GIS'Us



**12D.**

## **CRC Proposal 69**

### **What does the proposal do?**

In essence, Proposal 69 requires that a special district's authority to levy an ad valorem tax must be re-authorized by a vote of the property owners in the district every 10 years. If a referendum fails, the Legislature is directed to dissolve, merge, consolidate or take "other appropriate disposition" action for the district.

### **What types of districts are affected?**

There are many types of districts that have the authority to levy ad valorem taxes, including port and airport authorities, inlet/navigation districts, community development districts, fire/rescue districts, mosquito control districts, water/sewer districts, healthcare districts and children's services districts. The number of districts that have the authority to levy an ad valorem tax is in excess of 800, though only about 200 actually levy a tax. All would be affected by Proposal 69.

### **Issues with Proposal 69**

- **Taxes are shifted not eliminated:** Special districts are limited-purpose local governments that can only spend money on the specific service or infrastructure for which they are authorized. If a district is dissolved, the need for the service or infrastructure still remains so either the county or city will have to assume the obligation and raise the revenue to pay for it. Taxpayers will not save money and, in fact, could end up paying more for the same service.
- **Public Financing Implications:** Large public infrastructure projects are typically funded through tax-exempt, municipal bonding, which reduces the cost to taxpayers and spreads the cost over multiple years. Bonds are usually issued for terms of 20-30 years. Proposal 69 would necessarily limit the term of a bond to 10 years, likely making such bonds unmarketable. As a result, the districts affected by Proposal 69 will find it difficult to finance important public projects that support growth and commerce like port/airport expansions, roads, fire stations and libraries. If public financing cannot be secured, the projects will either not be constructed or the districts, and ultimately the taxpayers, will pay an increased cost for the projects.
- **Unfunded Liabilities:** By law, any assets or liabilities of a dissolved district become the responsibility of the county or city in which the district is located. Some of the affected districts have pension plans for their employees. Like most public pension plans, the district plans have current unfunded liabilities, likely in the hundreds of millions of dollars statewide. These and other liabilities would become the responsibility of the county or city and their residents, rather than the responsibility of the district and its residents.
- **Multi-County Districts:** There are a number of affected districts that encompass more than one county, such as the Florida Inland Navigation District that includes all 13 counties on

the east coast of Florida and is charged with maintaining the intercoastal waterway for commercial and recreational boating. What happens if some of the counties vote in favor of a district but others vote against?

- Not all Floridians affected: Constitutional amendments should address issues affecting all Floridians. The vast majority of special districts in Florida are located from Orlando south. If placed on the ballot, all Florida electors will be able to vote on Proposal 69 even though many Floridians do not live in special districts with tax authority and are unfamiliar with special districts.
- Only property owners get a vote: The local referenda required by Proposal 69 is only of those “electors who are the owners of freeholds”, i.e. property owners. This means that non-property owners, like renters, who benefit from the service and infrastructure provided by districts will not get a vote.

### **CRC Proposal 69 is unnecessary**

- Voters have already approved ad valorem tax: The Florida Constitution (Article VII, Section 9) already requires that voters approve by referendum any ad valorem tax levied by a special district.
- Legislature already has the authority: Any time it desires, the Legislature can modify, dissolve, merge or consolidate a district, including eliminating its ability to levy taxes. It can also require a district be reauthorized by the voters.
- District residents can enact change: If desired, the residents of a district can enact change through exercising their right to vote in new governing board members, attending public district meetings and voicing their concerns, bringing concerns to local legislators and requesting legislative review of the district, etc.
- 2012 Review of Special Districts: In 2012, Governor Scott issued an Executive Order requiring his office to review all special districts in Florida. Though not all districts were ultimately reviewed, the published reports were largely complimentary of the quality of service provided and the fiscal efficiency of the districts.